ATTACHMENT# 1

The regular monthly meeting of the Board of Cooperative Educational Services, Sole Supervisory District of Otsego, Delaware, Schoharie, and Greene Counties was held on Wednesday, May 11, 2016, at 12:30 p.m. at the Northern Catskills Occupational Center, Grand Gorge, NY.

Roll Call & Quorum Check

MEMBERS PRESENT: Joseph Ballard, Marcy Birch, William Haltermann, Antoinette Hull, Theresa Hait and Johnnie Nemec.

MEMBERS ABSENT: James Gray, Ellen Hager, Paul Beisler

OTHERS PRESENT: Nicholas Savin, Jennifer Bolton Carls, Joseph Booan, Lynn Chase, Anne Pallischeck, and Alyssa Oliveri.

Call to Order

At 12:50 p.m. Board member Theresa Hait called the meeting to order with a quorum present.

Pledge of Allegiance

Ms. Hait opened the meeting with the Pledge of Allegiance and asked for a moment of silence to recognize and honor the men and women serving in the Armed Forces.

Additions to the Addenda

There were no additions to the Addenda.

Approval of Consent Agenda

Johnnie Nemec and Antoinette Hull moved to approve the Consent Agenda as presented.

1. Minutes from Regular Meeting - April 13, 2016
2. Monthly Reports - March 2016
   Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
3. Budgetary Transfers - March 2016 (Copy filed in the Clerk's office).
4. Claims Auditor Report

Motion approved unanimously.

Warrants

The warrants were presented for examination (as previously approved by the Claims Auditor).

Public Comments

There were no Public Comments.

District Superintendent Report

- **Advanced Manufacturing:** Mr. Savin announced that Joe Booan will discuss his visit to Lehigh Career and Technical Institute.

- **Scholar Recognition Update:** Mr. Savin told the group that the Scholar Recognition Dinner was a great success. He gave a quick overview of the event and expressed his gratitude to Bernier Carr & Associates, who sponsored the event. He also recognized the speaker at the event, Ms. Patricia Kennedy, CEO of Springbrook.

- **Superintendent Searches Update:** Mr. Savin stated that interviews with the Board of Education for the Cherry Valley-Springfield Central School District search will be held on Thursday, May 12th. He also stated that he had met with the Edmeston Central School Board to begin their search. He announced that the searches for both Milford and Hunter-Tannersville have been completed. Mark Place will be the new Superintendent at Milford.

- **CTE Hall of Fame Selection Committee:** Mr. Savin asked the Board to help select the winners of this year's CTE Awards. He suggested corresponding through phone and email to make the selections. Johnnie Nemec, Marcy Birch and Antoinette Hull volunteered.

- **Job Corp:** Mr. Savin announced that BOCES is looking to collaborate with the local Job Corp. Mr. Savin explained that he and Mr. Booan are in the process of selecting the programs that best fit our partnership.

- **New Visions Selection Process Update:** Mr. Savin discussed his response to Mr. and Mrs. Greiner, who both attended the April 2016 Board Meeting to voice concerns about New Visions Medical Program admissions process. Mr. Savin referenced the letter he had sent to the Greiners and the board members. Mr. Savin explained that the primary issues the Greiners raised are the having a flexible deadline and not taking student attendance records into consideration. There was a brief discussion about how to address these issues during next year's selection process.

- **District Superintendent Evaluation:** Mr. Savin announced that the Board needs to choose a date to begin his evaluation. Mr. Savin explained that it is a two-step process; the board

will need to meet independently, and then have a meeting with Mr. Savin. Alyssa Oliveri will use DOODLE to arrange a date and time for the initial meeting. Bill Haltermann raised a concern about outdated items on the evaluation form.

Deputy Superintendent Report

- **Firm Commitments from Districts - Service/Staff Changes:** Dr. Bolton Carls announced that the 2016-2017 Budget is on the Addenda for approval. She mentioned that two Questar III districts had dropped their cross-contracts for the Central Business Office. Two districts, Margaretville and Charlotte Valley, have joined the Central Business Office. She announced that there could be staff reductions in the Central Business Office. Itinerant Services also has a few reductions to service requests. Dr. Bolton Carls also mentioned that we have gained in Staff Development requests. Special Education and Alternative Education requests also increased.

- **Transportation Site Visits:** Dr. Bolton Carls shared that representatives from Morris Central School and Cooperstown Central School visited Madison-Oneida BOCES and Hamilton Fulton Montgomery BOCES to learn about their shared transportation services.

- **Foundation Aid History:** Dr. Bolton Carls distributed charts detailing State Foundation Aid for our districts. She gave a brief overview on how to read each chart. When reviewing the State Aid spreadsheet she explained that GEA has been wiped clean and, in general, the districts have received more State Aid for 2016-2017.

- **Energy Performance Contract (EPC):** Dr. Bolton Carls announced that the bid is on the Addenda. There are guaranteed savings and BOCES received a 3.04% interest rate on the borrowing, which is within the budget.

- **NCOC Siding Bid:** Dr. Bolton Carls explained that we will need to hire an abatement contractor for this project due to vermiculite, which must be treated like asbestos. It will be costly and must be done during the summer while the students are not in the building.

Board Member Training - Financial Reports

Lynn Chase stated that she was presenting Fiscal Training Part Four- Investment Report and Extra Classroom Activity Fund Treasurer Reports. Ms. Chase distributed a handout detailing how to read both reports and reviewed the handout with the Board.

Directors' Report

Joe Booan, Director, Student Programs
Mr. Booan updated the board on the OAOC Principle search. He noted that there have been seventeen applicants, two of which have the potential to be finalists in the search.

Mr. Booan gave an update on the Summer New Visions Medical Program with A.O. Fox Hospital; final details will be worked out this week and notifications will be sent to students.

He announced that ONC BOCES is partnering with Stop DWI to educate students on the danger of drinking and driving. They will present a vehicle in which a drunk driver hit and killed a local teacher. He urged the board to come see the project.

Mr. Booan noted that there has been growth in our Special Education programs, particularly for high needs students. He expressed his plans to hire a Special Education Administrator.

Mr. Booan discussed program needs. He noted that both the bid for the Welding Ventilation System and the bid for the Maple Syrup Evaporator are on the agenda for approval. William Haltermann raised a concern that there was only one bid for each item.

Mr. Booan discussed his trip to Lehigh Career and Technical Institute, where he toured their Mechatronics lab. He explained that Mechatronics is a combination of mechanics and electronics. He told the group that the school had Fanuc robots that were designed by students. He expressed interest in creating a similar facility and program at OAOC.

Mr. Booan discussed some personnel matters. He announced that Marie Carrasco will be replacing Jean Andrews as a Special Education Teacher. We also have a new Welding Instructor, Mark Holbrook. There are also a number of Casual Employee appointments.

Mr. Booan shared that SkillsUSA went well; two of our students qualified for Nationals.

Anne Rode, Director, Itinerant Services and Administrative Programs

Ms. Rode announced that the districts are doing their annual reviews for services. She has been reviewing staff changes and reductions. She noted that there have been some retirements, including a Speech Pathologist. She noted that all but two APPR evaluations are complete. Ms. Rode reminded the Board that students will be showing their artwork at the EGG in Albany, NY.

Anne Pallischeck, Coordinator, Instructional Support Services

Ms. Pallischeck stated that it has been busy in ISS. She shared that she attended a Library Symposium at SUNY Oneonta on May 10th and will be offering the DASA Spring Regional workshop on May 12th. Justin Wide will be at the workshop to give a talk about transgender issues in schools. Mr. Pallischeck went over some Consent Agenda items.

Approval of Personnel

William Haltermann and Johnnie Nemec moved to approve personnel as presented.

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District

Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENTS - 4 Year Probationary Appointments							
Name	**Dept.**	**Position**	**Appointment**	**Effective**	**Tenure Area**	**Certification**	**Salary**
Marie Carrasco	IP	Special Education Teacher	Full-time, 10-month, Teacher Unit Position, 4-year probationary position	*5/2/2016 - 5/1/2020	Special Subject: General Special Education	Students with Disabilities 1-6 Professional & Students with Disabilities Generalist 7-12 Professional	$46,553.00 prorated to the effective date
Mark Holbrook	CTE	Welding Teacher	Full-time, 10-month, Teacher Unit Position, 4-year probationary position	*5/16/2016 - 5/15/2020	Occupational Subject: Trade Subject: Welding 7-12	Career & Technical Education: Welding 7-12, Transitional A	$48,473.00 prorated to the effective date

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012³ of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
Maria Folts	Temporary	Substitute	4/14/2016 - 8/31/2016	As per board policy or rate per contract
Sharon Sisson	Casual Employee	CASSC Program Coordinator, Enrichment Seminar Program	7/1/2016 - 6/30/2017	$100.00/day Max.of 8 days/ $800.00
Joanne Lentner	Casual Employee	CASSC Volunteer Coordinator, Enrichment Seminar Program	7/1/2016 - 6/30/2017	$125.00/day Max. of 4 days/ $500.00
Joanne Lentner	Casual Employee	CASSC Program Coordinator, Student Leadership	7/1/2016 - 6/30/2017	$600.00/program year
Joseph Mish	Casual Employee	CASSC Editor, Kites & Kings & Catskill Review Publications	7/1/2016 - 6/30/2017	$800.00/program year

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
James Dallara	Casual Employee	CASSC Enrichment Program Instructor	10/8/2016 - 11/19/2016	$100.00/Saturday Max. of $600.00
Linda Dallara	Casual Employee	CASSC Enrichment Program Instructor	10/8/2016 - 11/19/2016	$100.00/Saturday Max. of $600.00
Morgan Bachus	Casual Employee	CASSC Enrichment Program Instructor	10/8/2016 - 11/19/2016	$60.00/Saturday Max. of $240.00
Vanessa Canavan	Casual Employee	CASSC Enrichment Program Instructor	10/8/2016 - 11/19/2016	$60.00/Saturday Max. of $240.00
Abigail Casale	Casual Employee	CASSC Enrichment Program Instructor	10/8/2016 - 11/19/2016	$60.00/Saturday Max. of $240.00
Taylor DeMarco	Casual Employee	CASSC Enrichment Program Instructor	10/8/2016 - 11/5/2016	$60.00/Saturday Max. of $240.00
Megan Farrell	Casual Employee	CASSC Enrichment Program Instructor	10/8/2016 - 11/19/2016	$60.00/Saturday Max. of $240.00
Nicole Malen	Casual Employee	CASSC Enrichment Program Instructor	10/8/2016 - 11/19/2016	$60.00/Saturday Max. of $240.00
Justine Marinello	Casual Employee	CASSC Enrichment Program Instructor	10/8/2016 - 11/19/2016	$60.00/Saturday Max. of $240.00
Caitlin Nassani	Casual Employee	CASSC Enrichment Program Instructor	10/8/2016 - 11/19/2016	$60.00/Saturday Max. of $240.00
Mackenzie Negron	Casual Employee	CASSC Enrichment Program Instructor	10/8/2016 - 11/5/2016	$60.00/Saturday Max. of $240.00
Jennifer Spelder	Casual Employee	CASSC Enrichment Program Instructor	10/8/2016 - 11/5/2016	$60.00/Saturday Max. of $240.00
Leonid Milman	Casual Employee	Violinist for "Completer Ceremony"	6/20/2016	$200.00
David Kropp	Casual Employee	NOCTI Testing as needed	5/2/2016 - 6/15/2016	$80.00/day
Jackie Briggs	Volunteer	NOCTI Testing as needed - Volunteer Only	5/2/2016 - 6/15/2016	N/A
Nancy Barton	Volunteer	NOCTI Testing as needed - Volunteer Only	5/2/2016 - 6/15/2016	N/A

MISCELLANEOUS APPOINTMENTS

Name	Appointment	Position	Effective	Compensation
Derrick J. Stein	Volunteer	NOCTI Testing as needed - Volunteer Only	5/2/2016 - 6/15/2016	N/A
Graham Jones	Volunteer	NOCTI Testing as needed - Volunteer Only	5/2/2016 - 6/15/2016	N/A
Sharon Flint	Volunteer	NOCTI Testing as needed - Volunteer Only	5/2/2016 - 6/15/2016	N/A
Joseph Pestar	Casual Employee	Construction	6/1/2016 - 8/31/2016 (date change from April 13, 2016 board)	$30.00/hour
Theodore Smith	Casual Employee	ISS - Data Analyst and Program Services	7/1/2015 - 6/30/2016	$750.00/site visit $100.00/webinar Data Anaylsis and program services - fee according to district size (enrollment - per student cost), IRS rate for mileage Max. of $15,000.00 (updated from April 13, 2016 board meeting)
Jonathon DeGarmo	Temporary	Substitute Cleaner	4/25/2016 - 8/31/2016	As per board policy or rate per contract
Sherry Albano	Temporary	Substitute	4/14/2016 - 8/31/2016	As per board policy or rate per contract

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

REDUCTIONS/ELIMINATIONS

Position	Effective	FTE Reduction	Dept.	Affected Employee(s)
ESOL Teacher	4/15/2016	.23	IT	Amanda Robinson

RECALL FROM PREFERRED ELIGIBLE

Employee	Position	Dept.	Probationary/Tenure Status	Current FTE	New FTE	Effective
Erin Annunziata	Licensed Teaching Assistant	IP	Tenured	0	.5	5/12/2016

CHANGE IN CIVIL SERVICE STATUS				
Name	**Dept.**	**Position**	**Appointment**	**Effective**
Sharon Terry	ISS	Secretary	Permanent	5/17/2016

LEAVE OF ABSENCES			
Name	**Position**	**Reason**	**Effective**
Karen Riddell	Keyboard Specialist	Medical	4/19/2016 - 4/30/2016
Employee ID 2230853	Teacher	Administrative Leave with pay	4/21/2016
Deborah Burroughs	Licensed Teaching Assistant	Family Medical Leave - up to 20 days	5/3/2016 - 6/30/2016

RESIGNATIONS/RETIREMENTS			
Name	**Position**	**Reason**	**Effective**
Thomas Sweeney	Cleaner	Resignation	4/18/2016
Jo Boring	Director of Catskill Area School Study Council	Resignation	8/1/2016
Julie Utter	Teacher	Resignation	6/30/2016

Motion approved unanimously.

Approval of Consent Agenda Items

William Haltermann and Johnnie Nemec moved to approve the following Consent Agenda Items:

Approval of Field Trips

- OAOC (L. Miller) Paul Smith's College, 7777 NY-30, Paul Smiths, NY 12970, May 19, 2016
- NCOC (C. Tucker) Raceway Park, Englishtown, NJ 07726, June 10, 2016

Approval of Telephone Service Agreement Renewal

Whereas, the Otsego Northern Catskills BOCES desires to enter into a 12-month renewal service agreement with Cornerstone Telephone Company, LLC for telephone service for ONC BOCES and its component districts at an estimated fee of $26/month for Backup Analog and $24.95 for Digital Lines for the period of May 15, 2016-May 15, 2017, and

Whereas, Cornerstone Telephone Company, Troy, NY have agreed to provide telephone service, agreeing to the terms and conditions of the renewal service agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the renewal service agreement for the rates and terms shown above.

Acceptance of Donations/Gifts

Whereas, the ONC BOCES received a donation in the amount of $100.00 for the Home Builders of Delaware County Award, and

Whereas, the ONC BOCES received a donation in the amount of $200.00 for Natural Resource Occupations award, and

Be it resolved, the Otsego Northern Catskills Board of Education does hereby accept the above donations as indicated.

Approval of Memorandum of Understanding - Oneonta Job Corps

Whereas, the Otsego Northern Catskills BOCES Otsego Area School of Practical Nursing desires to enter into a Memorandum of Understanding with Oneonta Job Corps Academy to provide Job Corps students the opportunity to enroll in a Diploma/Licensure Program, and

Whereas, Oneonta Job Corps Academy, Oneonta, NY has agreed to the responsibilities outlined in this Memorandum of Understanding effective March 24, 2016 to September 1, 2017, agreeing to the terms and conditions of the agreement, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the Memorandum of Understanding for the terms shown above.

Approval of Resolution for Cooperative Purchasing for School Year 2016-2017

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Otsego Northern Catskills BOCES is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Otsego Northern Catskills BOCES wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED, That the Board of Education of the Otsego Northern Catskills BOCES hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Otsego Northern Catskills BOCES authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Otsego Northern Catskills BOCES agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Approval of Generic Resolution - Cooperative Bidding for School Year 2016-2017

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Otsego Northern Catskills BOCES is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Otsego Northern Catskills BOCES wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

BE IT RESOLVED, That the Board of Education of the Otsego Northern Catskills BOCES hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Otsego Northern Catskills BOCES authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Otsego Northern Catskills BOCES agrees to (1) abide by majority decisions of the participating districts on

quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Resolution to Approve Amendment A2 to 2015-16 Revocable Permit - State University of New York, Oneonta, NY for CASSC

Whereas, the Otsego Northern Catskills BOCES Catskill Area School Study Council (CASSC) will require the use of the Hunt Union – Waterfront on May 20, 2016 on the SUNY Oneonta Campus with the charge of $125.00 waived for this workshop event; and

Whereas, the Otsego Northern Catskills BOCES CASSC has requested use of this room for this event on the SUNY College at Oneonta campus and the permit will expire on July 1, 2016. Extra services will require a fee of an estimated $60/hour for extraordinary custodial staff; $13.90/hour for building managers; $9.65/hour for student tech; and University Police service will be assessed at college cost if needed.

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the terms and conditions of the Revocable Permit #15-014 A2 (Amendment).

Resolution to Approve 2016-17 Revocable Permit - State University of New York, Oneonta, NY for CASSC

Whereas, the Otsego Northern Catskills BOCES Catskill Area School Study Council will require the use of the SUNY Oneonta Campus for various events in the 2016-17 School Year; and

Whereas, the Otsego Northern Catskills BOCES Catskill Area School Study Council has requested use of offices and various rooms for events on the SUNY College at Oneonta campus from July 1, 2016 through June 30, 2017 at no charge. Extra services will require a fee of an estimated $60/hour for extraordinary custodial staff; $13.90/hour for building managers; $9.65/hour for student tech; and University Police service will be assessed at college cost if needed.

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the terms and conditions of the Revocable Permit #16-020.

Resolution to Participate in NYS Distance Learning Consortium 2016-17

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2016-2017 fiscal year for Apex, Blackboard, Canvas, Connection Education, Desire 2 Learn, Edgenuity, Edmentum, Florida Virtual School, Fuel

Education, It's Learning, Montage, Odysseyware, Pearson, Right Reason, and Schoology, and

WHEREAS, The Otsego Northern Catskills BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and

BE IT RESOLVED, That the Otsego Northern Catskills BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and

BE IT FURTHER RESOLVED, That the Otsego Northern Catskills BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and

BE IT FURTHER RESOLVED, That the Otsego Northern Catskills BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Resolution to Award Welding Ventilation System Bid #2016-05

Whereas, the Otsego Northern Catskills BOCES has solicited bids for a welding ventilation system, and

Whereas, bids were duly advertised and opened on May 3, 2016 by Annette Hinkley, witnessed by Alyssa Oliveri. There was only one bid received, and the bidder has met the specifications contained within the bid.

Whereas, the bid was reviewed by Joe Booan, and he recommended that the bid be awarded to Airgas USA, LLC, Oneonta, NY for a welding ventilation system in the amount of $39,558.74, effective May 11, 2016 – June 30, 2016, and

Therefore, be it resolved, that the Otsego Northern Catskills BOCES does hereby award the bid to the vendor and in the amount shown above.

Resolution to Approve Rental Contracts as Listed on Rental Facility Schedule

Whereas, the Otsego Northern Catskills BOCES - wishes to initiate and/or renew the rental leases as listed on the 5/3/2016 version of the 2016-17 Rental Facility Schedule, Attachment #8.

Whereas, single year and multi-year leases have been obtained and approved by The State Education Department and the required certificate of occupancies are in effect for the term of the lease(s),

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the leases for the period and rates contained within the 2016-17 Rental Facility Schedule.

Resolution to Participate in Erie #1 NYSITCC Consortium for 2016-17 - ISS

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3rd L Corp, A+ Educators, Achieve3000, Adobe, AKJ Books, American Reading Company, Answer Pad, Blackboard, Inc., Bloomboard, Blue Ribbon Testing, Brain Hurricane, Bridges Transitions, c8 Sciences, Cambium Learning, Carnegie Learning, Centris, Certica, ClassLink, Collaborative Learning, Compass Learning, Curriculum Associates, Desire 2 Learn, Dreambox, eDoctrina, Edgenuity, Edmentum, Educational Vistas, Edvation, eSpark, FastBridge Learning, Hobsons, Hot Math, Houghton Mifflin, Imagine Learning, Instructure, Interactive Media, iDesign, iSafe, iStation, It's Learning, IXL, Knovation, Learning Sciences International, Learning.com, Let's Go Learn, Lexia Learning, Lightsail, LinkIt, Mastery Connect, McGraw-Hill, Mind Research Institute, Modular Robotics, Montage, MyLearning Plan, Newsela, NWEA, Pearson Digital Learning, Randa, RE Reinert & Assoc, Redbird Math, Renaissance Learning, Right Reason Technologies, Rosetta Stone, Rubicon West, Inc., Scholastic, Inc., School Improvement Network, School Specialty, SchoolBinder, Schoology, Scientific Learning, Service Infinity, Shmoop, ST4 Learning, SunGard, Teachscape, Teq, Think Through Math, Thinkmap, Inc.,

WHEREAS, The ONC BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the ONC BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the ONC BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the ONC BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Resolution to Award Maple Syrup Evaporator Bid # 2016-04

Whereas, the Otsego Northern Catskills BOCES has solicited bids for a maple syrup evaporator, and

Whereas, bids were duly advertised and opened on May 4, 2016 by Annette Hinkley, witnessed by Alyssa Oliveri. There was only one bid received, and the bidder has met the specifications contained within the bid.

Whereas, the bid was reviewed by Joe Booan, and he recommended that the bid be awarded to Shaver Hill Farm, Harpersfield, NY, for a maple syrup evaporator in the amount of $29,477.00 and effective May 11, 2016 – May 25, 2016.

Therefore, be it resolved, that the Otsego Northern Catskills BOCES does hereby award the bid to the vendor and in the amount shown above.

Resolution to Award Bid - NCOC Exterior Siding Project

Whereas, the Otsego Northern Catskills BOCES, has solicited bids for a contract for materials and labor for the Northern Catskills Occupational Center Exterior Siding Project, and

Whereas, bids were duly advertised and opened on May 5, 2016 at 10:00 a.m. by Scott Duell, Sr. Director-Education Services of Bernier, Carr & Associates, P.C., and

Whereas, the bids were compared and reviewed by Dr. Jennifer Bolton Carls and Scott Duell. It is recommended that the bids be awarded to First General, Endwell, NY, as indicated below:

Contract No.1 -General Construction

Total Bid	$222,000

Therefore, be it resolved, that the Otsego Northern Catskills BOCES does hereby award the bid to the vendor in the amount shown above.

Motion approved unanimously.

Resolution to Award EPC Contract Financing RFP

William Haltermann and Joseph Ballard moved to approve the following Resolution:

Whereas, Real Lease, Inc. on behalf of the Otsego Northern Catskills BOCES has solicited Request for Proposals (RFP) for the financing of the Energy Performance Contract, and

Whereas, the RFP was duly advertised and opened on April 29, 2016. There were two (2) bids received, and the bidders met all the specifications contained within the RFP, and

Whereas, the RFPs were reviewed by Robert Noonan of Real Lease, Inc., and Dr. Jennifer Bolton Carls of the Otsego Northern Catskills BOCES and after reviewing the bid based on rate, total cost and favorable termination provisions that the financing is awarded to First Niagara Leasing (FNFG), as they offered the best overall financing of the Energy Performance Contract at a rate of 3.04% for a fifteen (15) year period effective June 1, 2016 through March 31, 2031.

Real Lease, Inc. will act as Lessor and will assign the Lease/Purchase Agreement to First Niagara Leasing (Assignee)

Therefore, be it resolved, that the Otsego Northern Catskills BOCES does hereby award the bid to the vendor at the rates and terms shown above.

Motion approved unanimously.

Re-adoption of Board Policy #1120-
BOCES Records

William Haltermann and Marcy Birch moved to re-adopt Board Policy #1120 - BOCES Records as presented. Motion was approved unanimously.

Re-adoption of Board Policy #6900 -
Disposal of District Property

Johnnie Nemec and Joseph Ballard moved to re-adopt policy #6900 - Disposal of District Property as presented. Motion was approved unanimously.

Re-adoption of Board Policy #8630 -
Computer Resources and Data Management

Joseph Ballard and Marcy Birch moved to re-adopt policy #8630. William Haltermann voiced some concerns regarding clarity of language in the policy.

William Haltermann and Joseph Ballard moved to table the Re-adoption of Board Policy #8630. Motion approved unanimously.

Designation of Reorganization Meeting

William Haltermann and Antoinette Hull moved to approve the date for the Reorganization meeting as follows:

> Designation of Wednesday, July 6, 2016 as the date of the Reorganization and Regular Meeting to be held at the Northern Catskill Occupational Center, Grand Gorge, NY, at 12:30 p.m.

Motion approved unanimously.

Budget Approval 2016-2017

William Haltermann and Joseph Ballard moved to approve the 2016-2017 Budget as follows:

> Designation of Wednesday, July 6, 2016 as the date of the Reorganization and Regular Meeting to be held at the Northern Catskill Occupational Center, Grand Gorge, NY, at 12:30 p.m.

Motion approved unanimously.

Resolution and Declaration of Official Intent

Joseph Ballard and Marcy Birch moved to approve the Resolution and Declaration of Official Intent as follows:

> Lessee: Otsego Northern Catskills BOCES
>
> Principal Amount Expected To Be Financed: $830,834.00 plus the reasonable cost of issuance.
>
> WHEREAS, the above Lessee is a political subdivision of the state in which Lessee is located (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State.
>
> WHEREAS, pursuant to applicable law, the governing body of the Lessee ("Governing Body") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interests in property, leases and easements necessary to the functions or operations of the Lessee.
>
> WHEREAS, the Governing Body hereby finds and determines the execution of one or more lease-purchase agreements ("Equipment Leases") in the principal amount not exceeding the

amount stated above ("Principal Amount") for the purpose of acquiring the property generally described below ("Property") and to be described more specifically in the Equipment Leases is appropriate and necessary to the functions and operations of the Lessee.

Brief Description of Property:
Lighting, Building Envelope Improvements, HVAC, Temperature and Boiler Controls

WHEREAS, Real Lease, Inc. ("Lessor") is expected to act as the Lessor under the Equipment Leases.

WHEREAS, the Lessee may pay certain capital expenditures in connection with the property prior to its receipt of proceeds of the Equipment Leases ("Lease Purchase Proceeds") for such expenditures and such expenditures are not expected to exceed the Principal Amount.

WHEREAS, the U.S. Treasury Department regulations do not allow the proceeds of a tax-exempt borrowing to be spent on working capital and the Lessee shall hereby declare its official intent to be reimbursed for any capital expenditures for Property from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee:

Section 1. The Lessee hereby determines that it has critically evaluated the financing alternatives available to it pursuant to 2 NYCRR Section 39.2 and that entering into the Equipment Leases and financing the acquisition of the Property thereby is in the best interests of the Lessee. Such evaluation shall be available as a public record.

The specific reason for such determination is that entering into such Equipment Leases results in a lower overall cost to the Lessee. Execution of the Equipment Leases will not cause the Lessee to be in violation of the limits contained in paragraph c of subdivision 6 of Section 109-b of the General Municipal Law.

Section 2. The Lessee is hereby authorized to acquire and install the Property (the "Project") and is hereby authorized to finance the Project by entering into the Equipment Leases. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 3. The Otsego Norther Catskills BOCES Board President (an "Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate. All other

related contracts and agreements necessary and incidental to the Equipment Leases are hereby authorized.

Section 4. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 5. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

Section 6. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Lease and the Lessee's obligations under the Equipment Leases shall not constitute general obligations of the lessee or indebtedness under the Constitution or laws of the State.

Section 7. It is hereby determined that the purpose of the Project is an object or purpose described in subdivision 32 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is ~ 25 +/- years.

Section 8. It is hereby determined the term of the Equipment Leases authorized by this resolution will not be in excess of 15 years.

Section 9. The Governmental Body has determined that the Project is a Type II action that will not have a significant effect on the environment and, therefore, no other determination or procedures under the State Environmental Quality Review Act ("SEQR") is required.

Section 10. The Governing Body of Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Property prior to the receipt of the Lease Purchase Proceeds for the Property. The Governing Body of Lessee hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for Property expenditures. This section of the Resolution is adopted by the Governing Body of Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of the Resolution does not bind the Lessee to make any expenditure, incur any indebtedness, or proceed with the purchase of the Property.

Section 11. BANK QUALIFIED: LESSEE CERTIFIES THAT IT HAS DESIGNATED THIS LEASE AS A QUALIFIED TAX-EXEMPT OBLIGATION IN ACCORDANCE WITH SECTION 265(b)(3) OF THE CODE, THAT IT HAS NOT DESIGNATED MORE THAN $10,000,000 OF ITS OBLIGATIONS AS QUALLIFIED TAX-EXEMPT OBLIGATIONS IN ACCORDANCE WITH SUCH SECTION FOR THE CURRENT CALENDER YEAR AND THAT IT REASONABLY ANTICIPATES THAT THE TOTAL

AMOUNT OF TAX-EXEMPT OBLIGATIONS TO BE ISSUED BY LESSEE DURING THE CURRENT CALENDER YEAR WILL NOT EXCEED $10,000,000.

Section 12. The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Code.

Section 13. This resolution is not subject to any mandatory or permissive referendum pursuant to the Local Finance Law or Section 109-b of the General Municipal Law.

Section 14. This Resolution shall take effect immediately upon its adoption and approval.

Motion approved unanimously.

Public Comments

There were no public comments.

Executive Session

William Haltermann and Antoinette Hull moved to adjourn to Executive Session to discuss a contract item at 2:47 p.m. Motion approved unanimously.

Regular Session

Johnnie Nemec and Marcy Birch moved to return to Regular Session at 3:20 p.m. Motion approved unanimously.

Adjournment

William Haltermann and Johnnie Nemec moved to adjourn the meeting at 3:20 p.m. Motion approved unanimously.

Respectfully submitted,

Alyssa Oliveri
Board Clerk