ATTACHMENT# 1

The annual reorganization meeting of the Board of Cooperative Educational Services, Sole Supervisory District of Otsego, Delaware, Schoharie, and Greene Counties was held on July 9, 2015 at the Northern Catskills Occupational Center, Grand Gorge, New York.

Roll Call & Quorum Check

MEMBERS PRESENT: James Gray, Theresa Hait, Paul Beisler, Ellen Hager, Antoinette Hull and Johnnie Nemec (arrived 12:50 p.m.).

MEMBERS ABSENT: Joseph Ballard and William Haltermann.

OTHERS PRESENT: Nicholas Savin, Jennifer Bolton Carls, Lynn Chase, Teresa Glavin and Elle Finocan.

Pledge of Allegiance

Mr. Savin opened the meeting with the Pledge of Allegiance and asked for a moment of silence to recognize and honor the men and women serving in the Armed Forces.

Call to Order

At 12:30 p.m. temporary chairman, Nicholas Savin, called the Reorganization meeting to order with a quorum present.

Additions to the Agenda

Mr. Savin announced that on page 3 of the Reorganization agenda, Section G - Other Appointments, Deborah McMullen should be replaced with Anne Pallischeck and the title should be replaced from Chief Information Officer (CIO) to District Data Coordinator; page 5 - Section VIII - Board Policy #5300 - Code of Conduct was removed from the agenda pending revisions from the attorney.

Oath of Office - Board Members

Elle Finocan administered the oath of office to newly elected board member Ellen Hager. William Haltermann was not present to take the oath of office. Johnnie Nemec was administered the oath of office later in the meeting.

Nomination of Board President

Paul Beisler and Theresa Hait moved to nominate James Gray as Board President. Motion approved unanimously.

Oath of Office - Board President

Elle Finocan administered the oath of office to newly elected Board President James Gray.

President James Gray presided over the meeting.

Nomination of Vice President

Paul Beisler and Antoinette Hull moved to nominate Theresa Hait as Board Vice President. Motion approved unanimously.

Oath of Office - Board Vice President

Elle Finocan administered the oath of office to newly elected Board Vice President Theresa Hait.

Board Appointments

Theresa Hait and Paul Beisler moved to approve the following Board appointments:

1. Board Clerk (Elle Finocan)
2. Treasurer (Patricia Powell-Wagner)
3. Deputy Treasurer (Dr. Jennifer Bolton Carls)
4. Claims Auditor (Gail Miner - compensation $4,000)
5. Assistant Clerk (District Superintendent)
6. Deputy Claims Auditor (Donald Brown - compensation $65 per week worked)

Motion approved unanimously.

Oath of Office - Board Appointments

Nicholas Savin administered the oath of office to Elle Finocan, Board Clerk.

Oath of Office - Board Appointments

Elle Finocan administered the oath of office to Nicholas Savin, Assistant Clerk, and Dr. Jennifer Bolton Carls, Deputy Treasurer. Gail Miner (Claims Auditor), Patricia Powell-Wagner (Treasurer), and Donald Brown (Deputy Claims Auditor) were not present to take the oath of office.

Oath of Office - District Superintendent

Elle Finocan administered the oath of office to Nicholas Savin, District Superintendent.

Approval of Other Appointments

Ellen Hager and Paul Beisler moved to approve the following appointments:

1. Purchasing Agent (Lynn Chase)
2. Auditor for Extra Classroom Activities Funds for NCOC & OAOC (Lynn Chase)
3. Central Treasurer of Extra Classroom Funds - NCOC (Cassandra Bruno)
4. Central Treasurer of Extra Classroom Funds - OAOC (Joan Kinch)

5. Deputy Central Treasurer of Extra Classroom Funds - NCOC (Joan Kinch)
6. Deputy Central Treasurer of Extra Classroom Funds - OAOC (Cassandra Bruno)
7. Local Education Agency Designee - Asbestos, SARA (Dr. Jennifer Bolton Carls)
8. Records Access Officer (Dr. Jennifer Bolton Carls)
9. Records Management Officer (Dr. Jennifer Bolton Carls)
10. Records Retention and Disposition Officer (Dr. Jennifer Bolton Carls)
11. Independent Auditor
12. Internal Auditor
13. Legal Advisor to the Board of Education (Hogan, Sarzynski, Lynch, Surowka & DeWind, LLP. In addition, the Board of Education will use Ferrara, Fiorenza, Larrison, Barrett & Reitz, PC, and Girvin & Ferlazzo, PC, as needed for special projects)
14. WinCap System Managers (Diane Matteson, Manager, and Annette Hinkley, Substitute Manager)
15. Designation of Officer to Represent the District on the Governing Board of the Catskill Area Schools Employee Benefit Plan (Dr. Jennifer Bolton Carls)
16. Medicaid Compliance Officer (Anne Rode)
17. Dignity for All Students Coordinators (Pamela Barber and Chris Fatta)
18. District Data Coordinator (Anne Pallischeck)
19. Homeless Liaison - Anne Rode

Motion approved unanimously.

Approval of Authorizations

Theresa Hait and Antoinette Hull moved to approve the following authorizations:

1. Approve Employee Attendance at Conferences (Nicholas Savin, and Dr. Jennifer Bolton Carls)
2. Certification of Payrolls (Dr. Jennifer Bolton Carls)
3. Designation of Signatures on Checks (Patricia Powell-Wagner and Dr. Jennifer Bolton Carls)
4. Electronic Check Signature Disk to Authenticate Checks Issued on BOCES Accounts (Patricia Powell-Wagner and Dr. Jennifer Bolton Carls)
5. Budget Transfers on Chief School Officer's Approval (Dr. Jennifer Bolton Carls)
6. Application for Grants in Aid (State and Federal) (Nicholas Savin)
7. Establish Mileage Reimbursement Rate ($0.575 per mile)
8. Offer School District Employee and Officer Indemnification under Public Officer's Law §18
9. Approval of Contracts (Board President)
10. Establish Adult Education CTE Tuition Rate - $12,000 per year

11. Establish Substitute Pay Rate (teachers - $80/day; licensed teaching assistants - $60/day)

Motion approved unanimously.

Approval of Bank Depositories

Ellen Hager and Paul Beisler moved to approve the following bank depositories:

1. National Bank and Trust Company
2. National Bank of Delaware County
3. Community Bank
4. Key Bank N.A.
5. J.P. Morgan Chase Bank
6. The Bank of Greene County
7. Citizens Bank
8. First Niagara
9. HSBC Bank USA
10. New York Liquid Asset Fund (NYLAF)

Motion approved unanimously.

Approval of Newspapers

Paul Beisler and Theresa Hait moved to approve the designation of the following newspapers for legal notices:

1. **The Daily Star**
2. **The Mountain Eagle**
3. **The Windham Journel**

(to be used at the discretion of the Board Clerk)

Motion approved unanimously.

Approval of Petty Cash Designees

Theresa Hait and Paul Beisler moved to approve the following petty cash designees:

1. CATSKILL AREA SCHOOL STUDY COUNCIL $200
(Joanne Lentner)

Motion approved unanimously.

Approval of Meeting Dates

Paul Beisler and Antoinette Hull moved to approve the following board meeting schedule as presented.

BOARD OF EDUCATION

Normally, the second Wednesday of each month at 12:30 p.m.

Thursday, July 9 (Reorganization/Regular Meeting) - NCOC
Thursday, August 13 - OAOC
Wednesday, September 9 - NCOC
Wednesday, October 14 - OAOC
Wednesday, November 18 - NCOC
Wednesday, December 9 - OAOC
Wednesday, January 13 - NCOC
Wednesday, February 10 - OAOC
Wednesday, March 9 - NCOC
Tuesday, April 5 (Annual Meeting - NCOC)
Wednesday, April 13 - OAOC
Wednesday, May 11 - NCOC
Wednesday, June 8 - OAOC

* Monday, April 18 (Admin Budget/Board Election Vote) - Component Boards *

Other Important Dates:

NYSCOSS Fall Conference	September 27-29, 2015 (Saratoga)
NYSSBA Convention	October 18-20, 2015 (New York City)
NYSCOSS Mid-Winter Conf.	March 6-8, 2016 (Albany)

Motion approved unanimously.

Approval of Standard Work Day and Reporting Resolution

Theresa Hait and Ellen Hager moved to approve the following resolution for Standard Work Day and Reporting:

> BE IT RESOLVED, that the Otsego Northern Catskills Board of Cooperative Educational Services hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials							
Appointed Officials							
Treasurer	Patricia Powell-Wagner	6966	37591294	N/A	07/01/15 – 06/30/16	Y	N/A
Board Clerk	Mary E. Finocan	1795	36632081	N/A	07/01/15– 06/30/16	Y	N/A

Motion approved unanimously.

Re-Adoption of Board Policy #2160

Paul Beisler and Theresa Hait moved to re-adopt Board Policy #2160 - Code of Ethics - Conflict of Interest. Motion approved unanimously.

Re-adoption of Board Policies #6240, #8332 , #8332-E & #8334

Paul Beisler and Theresa Hait moved to re-adopt the following policies as presented and/or amended.

- #6240 - Investment Policy and Guidelines
- #8332 & #8332-E - Cellular Telephones
- #8334 - Credit Cards (amended)

Motion approved unanimously.

Comments By Board Members

Mr. Gray asked board members if they had any comments. Antoinette Hull noted that the Board had expressed interest in having NYSSBA provide a workshop for the Board. Mr. Savin will look at potential dates that will work for everyone and suggested October or March.

Oath of Office - Board Member

Elle Finocan administered the oath of office to newly elected board member Johnnie Nemec.

The Board continued into the regular board meeting.

Immediately following the Annual Reorganization Meeting on July 15, 2014, the Board continued into the regular board meeting.

Roll Call & Quorum Check

MEMBERS PRESENT: James Gray, Theresa Hait, Paul Beisler, Ellen Hager, Antoinette Hull and Johnnie Nemec (arrived 12:50 p.m.).

MEMBERS ABSENT: Joseph Ballard and William Haltermann.

OTHERS PRESENT: Nicholas Savin, Jennifer Bolton Carls, Lynn Chase, Teresa Glavin and Elle Finocan.

Additions to the Addenda

There were none.

Approval of Consent Agenda

Paul Beisler and Theresa Hait moved to approve the Consent Agenda as presented.

1. Minutes from June 17, 2015 Board Meeting
2. Monthly Reports -
   Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
3. Budgetary Transfers - May 2015 (Copy filed in the Clerk's office).
4. Claims Auditor Report

Motion approved unanimously.

Warrants

The warrants were presented for examination (as previously approved by the Claims Auditor).

Public Comments

Mr. Gray asked if anyone would like to address the Board. There were no requests.

District Superintendent's Report

District Superintendent Report:

- **Graduation:** Mr. Savin shared that the graduation ceremonies for OAOC and NCOC students went very well.

- **The Daily Star:** Mr. Savin announced that Dr. Bolton Carls will be presenting an award on behalf of the ONC and DCMO BOCES to the The Daily Star in recognition of their assistance in sponsoring the Spelling Bee. The award will be presented on July 18 prior to the ball game at Damaschke Field in Oneonta.

- **Superintendent Search Update:** Mr. Savin reported that the Edmeston Central School superintendent search is in the final stages.

  Mr. Savin announced that Andes and Margaretville Central Schools will share a superintendent. Dr. Robert Chakar, superintendent at Andes Central School will serve in that role. Mr. John Bernhardt, former superintendent from Margaretville Central School, will assist with principal duties at Andes Central School. This will be revisited next year to determine the effectiveness of the shared superintendent.

- Mr. Savin shared that he has had several meetings with the Hunter-Tannersville Board of Education as they prepare for a search to replace Dr. Patrick Darfler-Sweeny who plans on retiring next year. Mr. Savin noted that he has been working with the board to address the challenge of operating two school buildings.

- **BOCES Board Vacancy:** Mr. Savin stated that no nominations were received to fill the vacant seat on the board. Due to the time of the year, Mr. Savin asked the board to consider reopening the nomination process in September when schools are back in session. It was the consensus of the board to reopen the nomination process in September.

- **P-TECH Grant:** Mr. Savin recently had a follow up meeting with interested superintendents regarding a P-TECH grant. The outcome of that meeting was to pursue the grant for next June. He noted the decision to wait until next year was due to the amount of preparation needed in the short timeframe. Mr. Savin pointed out that this grant will be a great opportunity for students to graduate with an Associates degree, especially for those who may not otherwise have had an opportunity to attend college.

- **MV500 Grant:** Mr. Savin reiterated that the MV500 grant is a large grant made available through the Governor's $1.5 billion for New York State economic development. He noted that the goal of the grant is to create jobs by retraining unemployed staff which in turn may

provide the opportunity for BOCES to provide training. As this develops, he will keep everyone informed.

- **Teachers' Contract:** Mr. Savin pointed out that the Teachers' Association contract is on the addenda for adoption. He thanked Antoinette Hull for her work on the negotiations committee.

- **Letter from Teachers' Association:** Mr. Savin reviewed a letter which was recently received by the ONC BOCES Teachers' Association requesting flexibility with board meeting times so that members may attend. Discussion ensued. Mr. Savin recommended a format similar to the yearly collaborative discussions with the component superintendents. It was the consensus of the board to hold two discussion sessions, one at each center, during the school year. The board would convene the discussion with the teaching staff during the regular board meeting at approximately 3 p.m. A suggestion was made to hold the first session with the Teachers' Association and the Board of Education in the fall. Mr. Savin will contact Mr. Ron Ritter, Teachers' Association President, to discuss the Board's recommendation and to discuss potential board meeting dates.

Deputy Superintendent Report

- **NCOC PCB Masonry Renovation Project Update:** Dr. Bolton Carls reported that the work has begun and is progressing well.

- **Energy Performance Contract Update:** Dr. Bolton Carls announced that MCW Custom Energy Solutions has been bought out by another company. It is the understanding that the purchase of MCW Custom Energy Solutions also includes all contracts. Dr. Bolton Carls will be meeting with our attorney and architects in August and will be able to provide an update following that meeting.

Directors' Report

Joe Booan: Mr. Booan was not in attendance.

Mr. Beisler asked for information on the transportation of the field trucks. Lynn Chase obtained the purchase order back up information and noted that three quotes had been received for transportation of the trucks. Mr. Savin stated that he will have Mr. Booan provide this information to the Board.

Anne Rode: Ms. Rode reviewed the personnel items for approval. Ms. Rode is working on a new employee orientation which will be held on September 1. Ms. Rode shared that Public School Works, an on-line safety and compliance program, will be updating courses. These will be bundled for staff training in September and will also be provided to districts that are in the service.

Teresa Glavin: Ms. Glavin briefly reviewed the personnel items on the agenda and addenda. Ms. Glavin reported that a full schedule of staff development offerings has been developed. She noted that a two-day BrainHoney training was held on July 7 and 8 with an additional day scheduled in August. Ms. Glavin will be presenting at the Catskill Area School Study Council School Boards Institute Summer Workshop on August 13 at SUNY Oneonta. Ms. Glavin shared that the is currently working on the October 23rd Superintendents' Conference Day.

Approval of Consent Agenda Items

Paul Beisler and Johnnie Nemec moved to approve the following Consent Agenda Items:

Approval of Works International Agreement

Whereas, the Otsego Northern Catskills BOCES Safety Risk Office desires to contract with Works International for a Public School Works program to be offered as part of their Co-Ser service for the 2015-2016 school year, and

Whereas, WORKS International, Inc., Cincinnati, Ohio has agreed to provide this program for ONC BOCES and component districts part of the Safety Risk Co-Ser for optional successive renewal terms of one year based on a startup fee of $2,500 per district for the first 100 staff with $7 per person over 100 staff, with a license fee of $21.90 per staff, agreeing to the terms and conditions of the agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the Agreement and amount set forth above.

Approval Nistel Service Contract

Whereas, Northeast Information Systems (NISTEL) has agreed to provide service at a cost of $4,512.12/year and technical support at a cost of $400/year for the 2015-16 School Year, effective August 1, 2015 through July 31, 2016, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the service contract and technical support for the telephone system for the rates and terms shown above.

Approval of Resolution to Bid - Welding Program Supplies

Whereas, the ONC BOCES desires to purchase welding supplies and gasses for the Welding Programs at their occupational centers for the 2015-16 school year which will exceed the purchasing limit of $20,000 and which requires bidding under General Municipal Law 104b and to adhere to ONC BOCES Purchasing Regulations (Policy #6700), and

Whereas, the Otsego Northern Catskills BOCES will prepare and solicit bids for welding supplies and gasses adhering to the following timeline:

LEGAL NOTICES	-	July 23, 2015
BIDS TO VENDORS	-	July 16, 2015
BIDS OPENED	-	August 4, 2015
BIDS AWARDED	-	August 13, 2015

Be it resolved, that the Otsego Northern Catskills Board of Education does hereby approve the bidding of welding program supplies.

Approval of Resolution to Bid - Culinary Arts Program Supplies and Equipment

Whereas, the Culinary Arts Program at the CTE Centers desire to purchase supplies and equipment for the 2015-16 school year which collectively exceed the purchasing limit of $20,000 and which requires bidding under General Municipal Law 104b and to adhere to ONC BOCES Purchasing Regulations (Policy #6700), and

Whereas, the Otsego Northern Catskills BOCES will prepare and solicit bids for Culinary Arts Program Supplies and Equipment adhering to the following timeline:

LEGAL NOTICES	-	July 23, 2015
BIDS TO VENDORS	-	July 17, 2015
BIDS OPENED	-	August 5, 2015
BIDS AWARDED	-	August 13, 2015

Be it resolved, that the Otsego Northern Catskills Board of Education does hereby approve the bidding of Culinary Arts Program Supplies and Equipment.

Motion approved unanimously.

Personnel

Ellen Hager and Theresa Hait moved to approve the personnel as presented.

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENT

Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Jennifer Flores	ISS	Network Team/Staff Developer	Full-time, 10-Month, 7.5 hour day, Non-unit Support Position, 4 -Year Probationary Appointment, plus up to 30 summer per diem days	9/1/2015 - 8/31/2019	Special Subject: Instructional Support Services & Professional Development	Childhood Education, 1-6, Professional	$50,513.00, plus up to 30 summer per diem days
Denise Johnston	CTE	STEM Instructor	Full-time, 10-month, Teacher Unit Position, 3-year probationary, plus up to 15 summer days per diem	9/1/2015 - 8/31/2018*	Academic Subject: Mathematics	Mathematics: Permanent Physics: Supplementary - Pending	$54,600.00 plus up to 15 summer per diem days

*September 1, 2015 - August 31, 2018 unless extended in accordance with the law. This expiration date is tentative and conditional only. In order to be granted the tenure, you must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if you receive an ineffective composite or overall rating in the final year of the probationary period, you shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

CLASSIFIED APPOINTMENTS

Name	Dept.	Position	Appointment Type	Effective	Salary
Ellen Kennedy	CASEBP	Keyboard Specialist	Full-time, 12-Month, Provisional, 7.5 hour day, Competitive Civil Service, ESP Support position	7/20/2015	$24,480.00 per MOA
Joan Kinch	Student Programs	Account Clerk	Full-time, 12-Month, Provisional, 7.5 hour day, Competitive Civil Service, ESP Support position	7/14/2015	$26,103.00
Susan Martin	Technology Services	Computer Help Desk Technician	Full-time, 12-Month, Provisional, 7.5 hour day, Competitive Civil Service, Non-unit Support position	7/10/2015	$29,062.00 prorated to effective date
Logan Mohr	Distance Learning	Distance Learning Technician	Part time, .6 FTE, 12-Month, Provisional, 7.5 hour day, Competitive Civil Service, Non-unit Support position	7/13/2015	$40,000.00 prorated to 60% to the effective date
Karen Speenburgh	Shared Business Office	Senior Account Clerk	Full-time, 12-Month, Provisional, 7.5 hour day, Competitive Civil Service, ESP Support position	8/10/2015	$26,314.00 prorated to effective date

CLASSIFIED APPOINTMENTS					
Name	**Dept.**	**Position**	**Appointment Type**	**Effective**	**Salary**
Mica Thorsland	Admin	Shared School Food Service Manager	Full-Time, 10-Month, Provisional, 7.5 hour day, Competitive Civil Service, Non-unit Support position, plus up to 25 summer days per diem	9/1/2015	$35,000.00 plus up to 25 summer days per diem

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
Walter Ashley	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Cheryl Boise	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Maria Braun	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Kali Brockert	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Marlene Cammer	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Anne Cannon	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Danielle Clements	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Larry Davis	Temporary	Substitute Van Driver	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Joan DeBenedittis	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Richard Devlin	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Barbara Duffy-Graig	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Gloria Hendricks	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Irene Hess	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Karen Hinkley	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
Kurt Holcherr	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Dona Jahnke	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Valerie Jones	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Caren Kelsey	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Linda Martinez	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Steven Mason	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Joliann Owen-Jaeger	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Anita Palmer	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Willard Palmer	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Susan Raeder	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Jocelyn Reeves	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Jane Ryther	Temporary	Substitute Nurse	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Robert Schlobohm	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Connie Schultes	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Marie Schwarzkopf	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Alice Talbot	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Richard Treski	Temporary	Substitute Nurse	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Rita Treski	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Patricia Winsor	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
George Yager	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
Leonard Zaccagnino	Temporary	Substitute Van Driver	8/25/2015 - 8/31/2016	As per board policy or rate per contract
William Wilcox	Temporary	Substitute Cleaner	7/1/2015 - 8/31/2016	As per board policy or rate per contract
Deborah Burroughs	Temporary	Substitute Cleaner	9/1/2015 - 8/31/2016	As per board policy or rate per contract
James Brophy	Temporary	Substitute Principal	7/1/2015 - 8/31/2016	Per Diem $250.00/day
Cheryl Hetsko-Mason	Temporary	Substitute Principal	7/1/2015 - 8/31/2016	Per Diem $250.00/day
Amanda Haig	Training Participant	Workshop days - 4 days	7/1/2015 - 8/31/2015	Per Diem
Matthew Thompson	Casual Employee	CASSC - Presenter for School Bus Driver Training	8/24/2015	Max. of $300.00/day
Ann Adamo	Casual Employee	CASSC - Workshop Presenter	7/28/2015	Max. of $100.00/day
David Defruscio	Casual Employee	Summer Driver Education Instructor	7/1/2015 - 8/31/2015	$325.00 per student
Patricia Verlaan	Casual Employee	Adult Education	7/1/2015 - 8/31/2015	$25.00/hour Max. of $1,800.00
Edward Bordinger	Casual Employee	Adult Education - Welding Instructor	4/28/2015 - 12/31/2015	$100.00/hour Max. of $6,000.00 Revised from May 2015 board
Muga Katoke	Training Participant	Workshop day - 1 day	7/1/2015 - 8/31/2015	Workshop $85.00/day
Heather Hubbard	Training Participant	Workshop day - 1 day	7/1/2015 - 8/31/2015	Workshop $85.00/day
Cyndi Kropp	Training Participant	Workshop day - 1 day	7/1/2015 - 8/31/2015	Workshop $85.00/day
Sara Ingalls	Training Participant	Workshop day - 1 day	7/1/2015 - 8/31/2015	Workshop $85.00/day
Jody Albano	Training Participant	Workshop day - 1 day	7/1/2015 - 8/31/2015	Workshop $85.00/day
Andrew Morell	Volunteer	Engineering summer camp helper	7/9/2015 - 8/31/2015	N/A

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS SUMMER APPOINTMENTS			
Name	**Position**	**Days**	**Compensation**
Michelle Swiderski	Speech and Hearing Handicapped Teacher	Max. of 10 days	Per Diem up to a maximum of $250.00/day
Mary Cox	Speech and Hearing Handicapped Teacher	Max. of 10 days	Per Diem up to a maximum of $250.00/day
Lisa Booan	School Psychologist	Max. of 10 days	Per Diem
Jody Albano	Culinary Arts Teacher	Max. of 3 days (1 Per Diem, 2 Curriculum)	Per Diem Curriculum $200.00/day
John Boyle	Culinary Arts Teacher	Max. of 3 days (1 Per Diem, 2 Curriculum)	Per Diem Curriculum $200.00/day
Carol Lernihan	Science Teacher	Max. of 1 day	Curriculum $200.00/day
Jennifer Flores	Network Team/Staff Developer	Max. of 30 days	Per Diem
Mica Thorsland	Shared School Food Service Manager	Max. of 25 days	Per Diem
Denise Johnston	STEM Teacher	Max. of 15 days	Per Diem

INCREASE IN POSITION					
Employee	**Position**	**Dept.**	**June BOE Addenda**	**2015-2016 FTE**	**Effective**
Jill Accordino	Art Teacher	IT	.1	.6	9/1/2015

LEAVE OF ABSENCE			
Name	**Position**	**Reason**	**Effective**
Joan Kinch	Keyboard Specialist	Personal Leave to accept Account Clerk position at ONC BOCES	7/14/2015 - 7/13/2016

RESIGNATIONS/RETIREMENTS			
Name	**Position**	**Reason**	**Effective**
Isaiah Ilowit	School Psychologist	Resignation	8/1/2015
Ryan Keator	Welding Teacher	Resignation	7/31/2015

RESIGNATIONS/RETIREMENTS			
Name	**Position**	**Reason**	**Effective**
Nicole VanHoesen	Consultant Teacher	Resignation	7/31/2015
Ellen Kennedy	Legal Secretary	Resignation	7/20/2015
Susan Martin	Secretary	Resignation	7/10/2015
Darryl Fineout	Shared School Food Service Manager	Resignation	8/7/2015

Motion approved unanimously.

Designation of Date for Special Election

As per discussion earlier in the meeting, it was the consensus of the board to reopen the nomination process in September. The designation of the date for the special election will be determined at the September 9, 2015 board meeting.

Approval of Adult Education Tuition

Theresa Hait and Paul Beisler moved to approve the following:

> Approval is requested for the following adult education programs for the 2015-16 school year as follows:
>
> Practical Nursing Program: Tuition proposed to increase from $9,500.00 to $9,750 for the full program year.
>
> Nursing Assistant Program: Tuition proposed to remain at $1,650 for the full program, which includes tuition, textbook, one uniform and testing fee.
>
> Home Health Aide Program: Tuition proposed to increase from $500 to $600 for the full program, which includes tuition and textbook.
>
> CDL Program: Tuition proposed to remain at $1,250 for 10 hours of driving time.
>
> 5 Hour Course: Tuition proposed to remain at $35 per participant.

Motion approved unanimously.

Resolution to Declare Surplus Equipment

Antoinette Hull and Johnnie Nemec moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the following list of equipment or components as it is obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the following equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

ONC BOCES – OAOC

TAG ID #	**DESCRIPTION**	
11683	BizHub 200 Copier	

Motion approved unanimously.

Resolution to Approve Rental Contracts as Listed on Rental Facility Schedule

Paul Beisler and Ellen Hager moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES - wishes to initiate and/or renew the rental leases as listed on the 7/8/2015 version of the 2015-16 Rental Facility Schedule,

Whereas, single year and multi-year leases have been obtained and approved by The State Education Department and the required certificate of occupancies are in effect for the term of the lease(s),

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the leases for the period and rates contained within the 2015-16 Rental Facility Schedule.

Motion approved unanimously.

Adoption of ONC BOCES Teachers' Association Contract

Johnnie Nemec and Theresa Hait moved to adopt the following:

Resolved, that the ONC BOCES Board of Education does hereby ratify the collective bargaining agreement effective July 1, 2014 to June 30, 2017 with the ONC BOCES Teachers' Association and approve the necessary funding.

Motion approved unanimously.

Public Comments

Mr. Gray asked if anyone would like to address the Board. Ms. Hait shared that she attended the Practical Nursing graduation ceremony on June 25 at Goodrich Theater with a friend who was a graduate of the program. She noted that Regina Pasa, Coordinator of the Practical Nursing Program recorded a message for the graduates to hear at graduation as she was not able to attend the ceremony.

Paul Beisler shared that he recently hired a graduate of the Welding Program at NCOC.

Ms. Hull asked if a beginning welding class for adults could be offered in the evenings. Mr. Savin pointed out that we can accommodate adults in the daytime welding classes. He noted that we have had difficulty offering and filling evening classes; however, he will bring this up again for discussion with Rob Lishansky, Adult and Continuing Education Coordinator, and our welding instructors.

Executive Session

Paul Beisler and Theresa Hait moved to adjourn to Executive Session at 1:45 p.m. to discuss a particular personnel item and negotiations. Motion approved unanimously.

Regular Session

Theresa Hait and Paul Beisler moved to return to Regular Session at 2:08 p.m. Motion approved unanimously.

Adjournment

Theresa Hait and Ellen Hager moved to adjourn the meeting at 2:08 p.m. Motion approved unanimously.

Respectfully submitted,

Mary E. Finocan

Mary E. Finocan
Board Clerk