ATTACHMENT# 1

The regular monthly meeting of the Board of Cooperative Educational Services, Sole Supervisory District of Otsego, Delaware, Schoharie, and Greene Counties was held on Tuesday, November 17, 2015, at 12:30 p.m. at the Northern Catskills Occupational Center, Grand Gorge, New York.

Roll Call & Quorum Check

MEMBERS PRESENT: Paul Beisler, Marcy Birch, James Gray, Theresa Hait, William Haltermann, Antoinette Hull and Johnnie Nemec.

MEMBERS ABSENT: Joseph Ballard and Ellen Hager.

OTHERS PRESENT: Nicholas Savin, Jennifer Bolton Carls, Joseph Booan, Lynn Chase, Anne Pallischeck, Anne Rode, and Elle Finocan.

Call to Order

At 12:30 p.m. President James Gray called the meeting to order with a quorum present.

Pledge of Allegiance

Mr. Gray opened the meeting with the Pledge of Allegiance and asked for a moment of silence to recognize and honor the men and women serving in the Armed Forces and for the people killed in the terrorist attacks in Paris.

Oath of Office - Marcy Birch

Elle Finocan administered the oath of office to newly elected board member Marcy Birch.

Additions to the Addenda

There were no additions.

Approval of Consent Agenda

Johnnie Nemec and Theresa Hait moved to approve the Consent Agenda as presented.

1. Minutes from Regular Meeting - October 14, 2015
2. Monthly Reports - September 2015
   Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
3. Budgetary Transfers - September 2015 (Copy filed in the Clerk's office).
4. Claims Auditor Report

Motion approved by a vote of 5, yes; 2, abstentions. Beisler, yes; Gray, yes; Hait, yes; Hull, yes; Nemec, yes; Birch, abstained; Haltermann, abstained.)

Warrants

The warrants were presented for examination (as previously approved by the Claims Auditor).

Public Comments

Mr. Gray asked if anyone would like to address the Board. Antoinette Hull shared that she attended the Catskill Area School Study Council School Boards Institute on Monday, November 16, and noted the workshop was very informative. Dr. Bolton Carls stated she will get a copy of the PowerPoint presentation and will make it available to everyone. Mr. Haltermann suggested scheduling a board training workshop with Ed Sarzynski. Mr. Savin asked for feedback as to when the Board would like to schedule the workshop. The consensus of the Board was to schedule the workshop on the same day as a Board meeting. Mr. Savin will check into Mr. Sarzynski's availability and will share potential dates with the Board.

District Superintendent Report

District Superintendent Report:

- **SED/Regents Update:** Mr. Savin reported that he attended the Board of Regents meeting on November 16 and 17. He distributed a report from the NYS Educational Conference Board which called for a $2.2 billion increase in state aid. The report also recommended ending the Gap Elimination Adjustment (GEA). Mr. Savin distributed copies of a memo from Elizabeth Berlin, Executive Deputy Commissioner, SED, regarding a conceptual framework for the 2016-2017 Regents State Aid Proposal. Mr. Savin noted he anticipated he will have more information after the Board of Regents meet in December.

- **Common Core:** Mr. Savin shared that the Board of Regents discussed the Common Core Survey and the opportunity for the field to make comments. He stated that almost 6,000 responses have been received to date with the expectation that SED will receive significantly more by the November 30 deadline. Mr. Savin noted that 78 percent of the responses from teachers indicate support of the Common Core with the belief this is a good path.

- **Career Fair:** Mr. Savin reported that seven schools participated in the Otsego County Chamber Career Fair on October 29. He noted that vendors included local banks, Bassett Hospital, and the State Police. At the conclusion of the event, the vendors were given the opportunity to have lunch and take tours of the campus. Mr. Savin noted they were appreciative of the opportunity to learn more about what BOCES offers. Mr. Savin shared that the Otsego County Chamber was very pleased with the event and may want to have us host it again next year.

- **Reorganization Study:** Mr. Savin reported that nothing has been released by the Rockefeller Institute at this point. He noted that if the study comes out in January, the report can be

discussed with the superintendents during the Superintendents' Dialog at the January Board meeting.

- **Enrollment:** Copies of the enrollment for ONC BOCES for 2015-2016 were distributed. Mr. Savin briefly reviewed the data noting that enrollment is still declining and will continue to decline based on the live births projections. He pointed out that the statewide enrollment data indicates that enrollment is declining or remaining flat.

- **Superintendents' Dialog**: As in the past, the component superintendents will be invited to the January 13 and February 10 Board meetings to engage in conversation with the Board on topics determined by both groups. Mr. Savin stated that feedback from the superintendents at the last Cabinet meeting indicated interest in discussing a four-year CTE high school, regionalization, and special education. Board members also suggested discussing a four-year CTE high school in addition to CDOS and Career Pathways. Mr. Beisler asked if CTE graduation and employment statistics are available as this data would be assistive if districts are looking at a four-year CTE high school. Mr. Savin suggested that the Board have a discussion at the March Board meeting, after the two conversations with superintendents, regarding the growth in CTE, alternative education and special education and the uncertainty of staffing at the end of the school year.

- **School Board Recognition:** Mr. Savin expressed appreciation on behalf of the entire ONC BOCES organization to the board members for their commitment and service. Each board member was presented with a small token of appreciation and a certificate.

Deputy Superintendent Report

- **State Budget:** Dr. Bolton Carls shared that the component superintendents are putting together a legislative platform again this year. She is assisting with some of the advocacy issues. This list of issues is shared with legislators during a conversation at the December Cabinet meeting.

- **Cell Phone:** Dr. Bolton Carls pointed out that the amended Cell Phone Exhibit was on the agenda for readoption.

- **Budget Development Assumptions:** Dr. Bolton Carls distributed and reviewed the budget development assumptions for 2016-2017. She noted that this was also reviewed with superintendents at the November Cabinet meeting. Dr. Bolton Carls also reviewed some differences between the NY44 and the CASEBP plans. She also shared that due to the dissatisfaction with Lifetime Benefits, CASEBP Board of Trustees has been looking at other provider networks. She stated that the trustees have four proposals to consider.

- **Energy Performance Contract:** Dr. Bolton Carls stated that the Energy Performance Contract is still at SED awaiting approval. She has received a new contract from Danforth and has sent that to our attorney for review.

- **NCOC PCB Masonry Renovation Project Update:** Dr. Bolton Carls shared that we have received approval from the EPA for the disposal of remediation waste at NCOC.

Directors' Report

Joe Booan: Mr. Booan remarked that the Otsego County Chamber Career Fair was very successful. He expressed thanks to everyone at OAOC for their efforts in making this happen. Mr. Booan shared that the timing of the Road Shows has been changed this year due to feedback from a guidance counselors' meeting. The shows are significantly earlier in the year which will assist the guidance counselors with scheduling students. Mr. Booan reviewed items on the agenda/addenda for approval. He pointed out that the agreement with TRANE is a critical step for maintenance of mechanical equipment at NCOC.

Mr. Booan recognized Deb McMullen for the work she has done for this organization during her tenure here. Ms. McMullen will be retiring on November 30, 2015.

Anne Rode: Ms. Rode announced that she is collaborating with Sage College to provide clinical experience for a physical therapist student. Ms. Rode hopes by providing clinical experience to students, we will attract graduates to future vacancies at ONC BOCES. Ms. Rode shared that Elizabeth Congdon, who is on the agenda to be appointed as the new CROP Coordinator, has been working with Stacie Haynes to ensure a smooth transition. Ms. Rode announced that Geraldine Link, Itinerant Art Instructor, has been nominated the New York State Regional 4 Educator of the Year.

Instructional Support Services: Ms. Pallischeck reported that over 500 people attended the Superintendent's Conference Day on October 23. She noted that it went very well and the feedback has been very positive. Ms. Pallischeck briefly reviewed items on the agenda/addenda for approval. She noted that she anticipates interviewing for the SESIS Coordinator position in December to replace Lynn Gould, who will be retiring at the end of the year.

Break in Meeting

Mr. Gray suggested a break in the meeting at 2:20 p.m.

The meeting resumed at 2:30 p.m.

Approval of Personnel - Tabled

Paul Beisler and Theresa Hait moved to table personnel pending further discussion in Executive Session. Motion approved unanimously.

Approval of Consent Agenda Items

William Haltermann and Antoinette Hull moved to approve the following Consent Agenda Items:

Resolution to Approve Overdrive, Inc.
School Digital Library Access Renewal Agreement

Whereas, the Otsego Northern Catskills BOCES School Library System desires to enter into an renewal agreement with the following business for their participating school districts for digital library access for an annual fee of $6,000, for future digital content purchases for an annual fee of $2,825, as well as each school will have a shelf for their own content in addition to the main collection for an estimated charge of $9,325, and whereas an agreement with OverDrive, Inc. was approved by the ONC BOCES Board of Education on August 13, 2014, and

Whereas, OverDrive, Inc., Cleveland, OH has agreed to provide these services for the 2015-16 School Year, effective September 18, 2015 through September 18, 2016, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the renewal agreement for the rates and terms shown above.

Approval of Supplemental Copier Lease Agreement
for Shared Business Office

Whereas, the Otsego Northern Catskills BOCES Shared Business Office desires to enter into a copier equipment lease with US Bank Equipment Finance, Marshall, MN and a maintenance service agreement with Eastern Copy Products, Vestal, NY, and,

Whereas, US Bank Equipment Finance & Eastern Copy Products have agreed to a value lease supplement and to provide maintenance for Konica Minolta 284e copier at a rate of $119.00/month for a 5-year term effective November 18, 2015 to November 18, 2020,

Be it resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the lease and maintenance service agreement for the rates and terms shown above.

Resolution to Approve Foothills Performing Arts
Center Agreement

Whereas, the Otsego Northern Catskills BOCES School Library System will require the use of the Foothills Performing Arts Center's Little Theatre on December 15, 2015 for their New and Notable Elementary Books Workshop, and

Whereas, Foothills Performing Arts Center, Oneonta, NY has agreed to provide the use of the Little Theatre at the estimated cost of $642.50 including breakfast and lunch for participants as well as projection set up, agreeing to the terms and conditions of the agreement, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the terms and conditions of this agreement.

Resolution to Approve 2015-2016 Transportation Contract - Laurens

Whereas, the Otsego Northern Catskills BOCES desires to provide transportation for field trips for students enrolled in the CTE and Special Education Programs at their Occupational Centers, and

Whereas, Laurens Central School has agreed to provide additional transportation under The State Education Department, Transportation Unit contract TC for the 2015-16 School Year, effective November 17, 2015 through June 30, 2016 at the rate of $21.50/hr plus $1.10/mile, with the total anticipated annual cost equal to $3,090, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the transportation contract for the rates and terms shown above.

Approval of Consultants

School Library System:

Whereas, the Otsego Northern Catskills BOCES School Library System desires to employ a consultant for a New and Notable Elementary Books workshop on December 15, 2015, and

Whereas, Starr LaTronica, Binghamton, NY has agreed to provide the above workshop as requested by ONC BOCES, and has requested compensation in the amount of $1,300.00 to be shared by DCMO and ONC BOCES, agreeing to the terms and conditions of the consultant agreement, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amount set forth above.

Brooks Sanders:

Whereas, the Otsego Northern Catskills BOCES - Catskill Area School Study Council (CASSC) desires to employ a consultant for the purpose of hosting one tournament to be held at SUNY Oneonta on March 8, 2016 (snow date March 10, 2016), and

Whereas, Brooks Sanders/Brainbusters Tournament Questions, Castle Creek, NY has agreed to host the tournament for the CASSC's Upstate Academic Competition Program, and has requested compensation in the amount of $112.50 per participating team, not to exceed $1,800, agreeing to the terms and conditions of the consultant agreement for the period of March 8, 2016 to March 10, 2016,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amount set forth above.

Resolution to Approve Revised Maintenance of Mechanical Equipment Contract -NCOC

Whereas, the Otsego Northern Catskills BOCES Northern Catskills Occupational Center desires to contract with the following business for maintenance of mechanical equipment at NCOC in Grand Gorge, NY as follows, and

Whereas, TRANE, Latham, NY has agreed to provide service and preventative maintenance on building infrastructure (Boilers/air conditioning, operating systems, air handlers, univents and all components related, etc.) for the terms as follows: 2015-16 school year, effective November 19, 2015- November 18, 2016 at the lump sum of $36,219.00; for the 2016-17 School Year, effective November 19, 2016- November 18, 2017 at the lump sum of $37,668.00; for the 2017-18 School Year, effective November 19, 2017- November 18, 2018 at the lump sum of $39,175.00; for the 2018-19 School Year, effective November 19, 2018- November 18, 2019 at the lump sum of $40,742.00; for the 2019-20 School Year, effective November 19, 2019- November 18, 2020 at the lump sum of $42,372.00; and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the service and maintenance of mechanical equipment contract for the rates and terms shown above.

Resolution to Bid - Diesel Training Engine for OAOC

Whereas, the ONC BOCES desires to purchase a Diesel Training Engine for their Natural Resource Occupations classroom at their Otsego Area Occupational Center for the 2015-16 school year which will exceed the purchasing limit of $20,000 and which requires bidding under General Municipal Law 104b and to adhere to ONC BOCES Purchasing Regulations (Policy #6700), and

Whereas, the Otsego Northern Catskills BOCES will prepare and solicit bids for a Diesel Training Engine adhering to the following estimated timeline:

LEGAL NOTICES -	December 3, 2015
BIDS TO VENDORS -	December 3, 2015

BIDS OPENED - January 5, 2016
BIDS AWARDED - January 13, 2016

Be it resolved, that the Otsego Northern Catskills Board of Education does hereby approve the bidding of a Diesel Training Engine.

Revised Resolution for Approval of Consultant - Bill Lindloff

Whereas, the Otsego Northern Catskills BOCES – Otsego Area Occupational Center (OAOC) and the Northern Catskills Occupational Center (NCOC) desires to employ a consultant for the purpose of providing up to three (3) days at each center of Game of Logging Training for OAOC NRO and NCOC EOR students for the period of October 15, 2015 to June 30, 2016, and

Whereas, Bill Lindloff's ProCuts, Endicott, NY has agreed to provide the training, and has requested compensation in the amount of $850/day, agreeing to the terms and conditions of the consultant agreement, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amount set forth above.

Resolution to Declare Surplus Equipment

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the following equipment or components as it is obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the following equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

ONC BOCES – OAOC

TAG ID #	DESCRIPTION
011647	DELL OPTIPLEX 745
014117	LIVE SCAN SYSTEM REPLACEMENT

ONC BOCES – NCOC DL

TAG ID #	DESCRIPTION
010314	AMP DISTRIB
010315	AMP DISTRIB
010321	PRESENTER POLYCOM
010372	MOUNT POWERCAM POLYCOM

010379	PRESENTER POLYCOM
010416	PRESENTER POLYCOM
010424	MOUNT POWERCAM POLYCOM
010433	PRESENTER POLYCOM
010496	PRESENTER POLYCOM
010701	PANEL TOUCH
010759	CEILING MICROPHONE ARRAY
012453	POLYCOM VSX7400E W/ PEOPLE CONTENT
016195	COMPUTER LAPTOP

Motion approved unanimously.

Adoption of Board Policy #9645 - Disclosure of Wrongful Conduct

William Haltermann and Paul Beisler moved to adopt Board Policy #9645 - Disclosure of Wrongful Conduct as presented. Motion approved unanimously.

Review and Adoption of Board Exhibit #8332-E - Authorized Personnel Cell Phone Use

Theresa Hait and William Haltermann moved to adopt Board Exhibit #8332-E - Authorized Personnel Cell Phone Use as presented. Motion approved unanimously.

Review and Adoption of Board Policy #1230 - Public Participation at Board Meetings

Paul Beisler and Johnnie Nemec moved to adopt Board Policy #1230 - Public Participation at Board Meetings as presented. Motion approved by a vote of 6, yes; 1, no. (Beisler, yes; Birch, yes; Hait, yes; Hull, yes; Gray, yes; Nemec, yes; Haltermann, no.)

Review and Adoption of Board Policy #8110 - School Building Safety

Antoinette Hull and Johnnie Nemec moved to adopt Board Policy #8110 - School Building Safety as presented. Motion approved unanimously.

Review and Adoption of Board Policy #8220 - Buildings and Grounds Maintenance and Inspection

Paul Beisler and Theresa Hait moved to adopt Board Policy #8220 - Buildings and Grounds Maintenance and Inspection as presented. Motion approved unanimously.

**Review of Board Policy #2270-
BOCES Attorney**

Board Policy #2270 - BOCES Attorney was presented for first reading due to the extensive revisions. It is anticipated that this policy will be adopted at the December 10, 2015 meeting.

**Resolution to Participate in Erie #1 NYSITCC Consortium -
for 2015-16 - ISS**

William Haltermannn and Johnnie Nemec moved to adopt the following resolution:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for Lightsail, Redbird Math, Newsela, Pearson Education,

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3rd L Corp, Achieve3000, Adobe, American Reading Company, Amplify, Blackboard, Inc., Bloomboard, Bridges Transitions, Cambium Learning, Carnegie Learning, Centris, Certica, ClassLink, Collaborative Learning, College Board, Compass Learning, Curriculum Associates, Defined Learning, Desire 2 Learn, Discovery, eDoctrina, Edgenuity, Edmentum, Educational Vistas, Edvation, FableVision, FastBridge Learning, Global Scholar, Hobsons, Hot Math, Houghton Mifflin, Imagine Learning, Instructure, Interactive Media, iSafe, iStation, It's Learning, IXL, Knovation, Laureate Learning, Learner First, Learning Sciences International, Learning.com, Let's Go Learn, LinkIt, Mastery Connect, McGraw-Hill, Mind Research Institute, Modular Robotics, Montage, MyLearning Plan, NWEA, Pearson Digital Learning, Randa, Renaissance Learning, Right Reason Technologies, Rosetta Stone, Rubicon West, Inc., Scholastic, Inc., School Improvement Network, School Specialty, SchoolBinder, Schoology, Scientific Learning, Service Infinity, Shmoop, SMART Technologies, ST4 Learning, SunGard, Teachscape, The Reading Solution, Think

WHEREAS, The ONC BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the ONC BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the ONC BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the ONC BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1

BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Motion approved unanimously.

Resolution to Approve Agreement - Clinical Experience - Sage College School of Health Sciences

Antoinette Bull and Paul Beisler moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES Itinerant Services Program would like to provide a clinical experience for a physical therapy student studying at Sage College to work with an ONC BOCES Physical Therapist; and

Whereas, the Sage College School of Health Sciences, Troy, NY desires the use of clinical resources to provide student experience; and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the terms and agreements set forth in the agreement, effective November 1, 2015 –February 29, 2016. No monies will be exchanged or provided for this agreement.

Motion approved unanimously.

Dialog with ONC BOCES Teachers' Association Members

Representatives from the ONC BOCES Teachers' Association met with the Board to discuss general interest topics. The group asked the Board to consider raising substitute pay in order to compete with districts. The group also expressed frustration with the current purchasing software. Dr. Bolton Carls responded that WinCap is the only financial software program in the state that is built for BOCES use; however, she can look into the concerns expressed by everyone. The group shared success stories of students who have attended NCOC. Mr. Estelle noted he will share student exit interviews with the Board. Mr. Boyle asked if it was possible for the Board to compensate graduates who come to present at graduation, etc. or instead, pay for travel costs.

Mr. Gray thanked the teachers for the opportunity to have a dialog with the group and noted that this dialog should be scheduled again in the future.

Public Comments

Mr. Gray asked if anyone would like to address the Board. There were no requests.

Executive Session

William Haltermann and Johnnie Nemec moved to adjourn to Executive Session at 3:10 p.m. to discuss a particular personnel item. Motion approved unanimously.

Regular Session

William Haltermann and Johnnie Nemec moved to return to Regular Session at 3:36 p.m. Motion approved unanimously.

Remove Personnel From the Table

Paul Beisler and Theresa Hait moved to remove the Personnel from the Table. Motion approved unanimously.

Approval of Personnel

William Haltermann and Johnnie Nemec moved to approve personnel as presented:

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENTS - 4 YEAR PROBATIONARY APPOINTMENTS							
Name	**Dept.**	**Position**	**Appointment**	**Effective**	**Tenure Area**	**Certification**	**Salary**
William Carr	CTE/IP	Social Studies Teacher	Full-time, 10-month, Teacher Unit Position, 4-year probationary appointment	*11/18/2015 - 11/17/2019	Academic Subject: Social Studies	Social Studies 7-12, Supplementary & Visual Arts, Initial	$38,145.00 prorated to the effective date

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012[3] of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENT - 3 YEAR PROBATIONARY APPOINTMENTS							
Name	**Dept.**	**Position**	**Appointment**	**Effective**	**Tenure Area**	**Certification**	**Salary**
Robin Bush	IP	Special Education Teacher	Full-time, 10-month, Teacher Unit Position, 3-year probationary appointment	*11/16/2015 - 11/15/2018	Special Subject: General Special Education	Business and Distributive Education, Permanent Certificate & Students with Disabilities 7-12, Generalist - Initial Pending	$46,950.00 prorated to the effective date

*Effective date noted unless extended in accordance with the law. This expiration date is tentative and conditional only. In order to be granted the tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENT - SUPPORT AND NON-UNIT SUPPORT APPOINTMENTS							
Name	**Dept.**	**Position**	**Appointment**	**Effective**	**Tenure Area**	**Certification**	**Salary**
Karen Hotaling	IP	Licensed Teaching Assistant	Full-time, 10-month, 6 hour day, ESP Support Unit Position, 4-year probationary appointment	11/18/2015 - 11/17/2019	Special Subject: Licensed Teaching Assistant	Teaching Assistant, Level I	$12,657.00 prorated to the effective date

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

CLASSIFIED APPOINTMENTS					
Name	**Dept.**	**Position**	**Appointment Type**	**Effective**	**Salary**
Elizabeth Congdon	CROP	CROP Coordinator	Full-time, 10-month, 7.5 hour day, Non-Unit Support, Provisional, Competitive Civil Service Position	12/3/2015	$51,000.00 prorated to the effective date

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**

Megan Eklund	Casual Employee	TCI Training - workshop participant - 3 days	8/19/2015 - 8/21/2015	$85.00/day Max. of $255.00
Maureen Roberts	Casual Employee	TCI Training - workshop participant - 4 days	8/17/2015 - 8/20/2015	$85.00/day Max. of $340.00
Lisa Natale	Casual Employee	TCI Training - workshop participant - 4 days	8/17/2015 - 8/20/2015	$85.00/day Max. of $340.00
Erin Mathewson	Casual Employee	Inquiry Team Training - workshop participant - 3 days	8/19/2015 - 8/21/2015	$85.00/day Max. of $255.00
Amanda Fedo	Temporary	Volunteer - Cosmetology NOCTI Testing NCOC & OAOC	11/18/2015 - 6/30/2016	N/A
Susan Crawford	Temporary	Volunteer - Cosmetology NOCTI Testing NCOC & OAOC	11/18/2015 - 6/30/2016	N/A
Derrick Stein	Temporary	Volunteer - Welding NOCTI Testing NCOC & OAOC	11/18/2015 - 6/30/2016	N/A
Nikolai Derek	Temporary	OAOC Educational Intern - Unpaid Student Practicum	1/4/2016 - 1/29/2016	N/A
Brad Garcia	Temporary	OAOC Educational Intern - Unpaid Student Practicum	1/4/2016 - 1/29/2016	N/A
Kaitlin Imperato	Temporary	Educational Intern - Physical Therapy Clinical Practicum	11/16/2015 - 2/5/2016	N/A
Scott Blish	Casual Employee	CASSC - Tournament Presenter	1/7/2016 - 1/14/2016	$112.50/team competing Max. of $1,800.00
Sarah Trosset	Temporary	Substitute	11/18/2015 - 8/31/2016	As per board policy or rate per contract
Iris Burnsworth	Temporary	Substitute	11/18/2015 - 8/31/2016	As per board policy or rate per contract
Harvey Sandig	Temporary	Substitute	11/28/2015 - 8/31/2016	As per board policy or rate per contract
Theodore Smith	Casual Employee	ISS - Data Analyst and Program Services	9/1/2015 - 6/30/2016	$750.00/site visit, $100.00/webinar & mileage Max. of $1,500.00
Matthew Thompson	Casual Employee Casual Employee	CASSC - Instructor for 30 hours for School Bus Driver Training Program CASSC - Instructor for 10 hours for School Monitor/Attendant Training Program	4/1/2016 - 4/16/2016 3/18/2016 - 3/19/2016	$2,000.00 for 30 hours of training $700.00 for 10 hours of training

Elizabeth Congdon	Casual Employee	CROP Coordinator - Temporary	10/23/2015 - 12/2/2015	Per diem
Christy Yore	Casual Employee	Adult Education - HHA Instructor	11/10/2015 - 11/30/2016	$25/hour

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

CHANGE IN POSITION

Employee	Position	Dept.	Current FTE	FTE	Effective
Rachel Andrews	Physical Education Teacher	IT	.55	.7	11/2/2015
Patrice Comninel	Speech and Hearing Handicapped Teacher	IT	.75	.85	11/16/2015
Stephanie Bauer	Deaf and Hearing Impaired	IT	1.0	.9	11/18/2015
Susan Fairbairn	Certified Occupational Therapy Assistant	IT	.85	.8	11/10/2015

CHANGE IN CIVIL SERVICE STATUS

Name	Dept.	Position	Appointment	Effective
Joan Kinch	Student Programs	Account Clerk	Probationary	11/24/2015 - 8/23/2016

LEAVE OF ABSENCES

Name	Position	Reason	Effective
Employee ID #01648	Licensed Teacher Assistant	Administrative Leave with pay	10/28/2015
Lynn Gould	SESIS Coordinator	Medical Leave	11/11/2015 - 11/27/2015 Extension of original date of 10/8/2015 - 11/10/2015

RESIGNATIONS/RETIREMENTS

Name	Position	Reason	Effective
Deborah McMullen	Principal	Retirement	11/30/2015

Motion approved unanimously.

Adjournment

Marcy Birch and Johnnie Nemec moved to adjourn the meeting at 3:37 p.m. Motion approved unanimously.

Respectfully submitted,

Mary E. Finocan
Board Clerk