ATTACHMENT# 1

The regular monthly meeting of the Board of Cooperative Educational Services, Sole Supervisory District of Otsego, Delaware, Schoharie, and Greene Counties was held on Wednesday, October 14, 2015, at 12:30 p.m. at the Otsego Area Occupational Center, Milford, New York.

Roll Call & Quorum Check

MEMBERS PRESENT: Joseph Ballard, Paul Beisler, James Gray, Ellen Hager, Theresa Hait, Antoinette Hull and Johnnie Nemec.

MEMBERS ABSENT: William Haltermann.

OTHERS PRESENT: Nicholas Savin, Jennifer Bolton Carls, Joseph Booan, Lynn Chase, Anne Pallischeck, Anne Rode, and Elle Finocan.

Call to Order

At 12:30 p.m. President James Gray called the meeting to order with a quorum present.

Pledge of Allegiance

Mr. Gray opened the meeting with the Pledge of Allegiance and asked for a moment of silence to recognize and honor the men and women serving in the Armed Forces.

Additions to the Addenda

Mr. Savin pointed out that the date referenced in the resolution to approve the 2015-2016 transportation contract was incorrect. The date should read March 8, 2016.

Approval of Consent Agenda

Johnnie Nemec and Paul Beisler moved to approve the Consent Agenda as presented.

1. Minutes from Regular Meeting - September 9, 2015
2. Monthly Reports - August 2015
   Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
3. Budgetary Transfers - August 2015 (Copy filed in the Clerk's office).
4. Claims Auditor Report

Motion approved unanimously.

Warrants

The warrants were presented for examination (as previously approved by the Claims Auditor).

Public Comments

Mr. Gray asked if anyone would like to address the Board.

District Superintendent Report

District Superintendent Report:

- **BOCES Board Vacancy:** Mr. Savin announced that the Cooperstown Board of Education had nominated Marcy Birch as the sole candidate for the vacant seat on the BOCES Board.

- **Otsego County Chamber Career Fair:** Mr. Savin reported that there are currently seven schools registered for the career fair at OAOC on Thursday, October 29. Mr. Savin shared that he will invite the business representatives to stay for lunch following the career fair and will offer tours of the facility to those who are interested.

- **Reorganization Study:** Mr. Savin stated that he and Dr. Bolton Carls have been contacted for a follow-up conference call with representatives from the Rockefeller Institute on Thursday, October 15. He will provide an update on the outcome of that conversation.

- **CASSC Board Training:** Mr. Savin stated that based on a request during the August Board meeting regarding board training, a workshop has been scheduled through the Catskill Area School Study Council on Monday, November 16 from 5:30 p.m. to 8:00 p.m. at the Morris Conference Center, SUNY Oneonta. The presenter, Alan Pole, former district superintendent at DCMO BOCES, will address the role of a board member and how to run an effective meeting.

- **APPR Waiver:** Mr. Savin shared that while we have had productive negotiation sessions with Teachers' Association representatives, we will be unable to have our APPR Plan approved by SED by the deadline; therefore BOCES will be submitting a Hardship Waiver so that we will remain in compliance with Education Law §3012-d. We will then operate under 3012-c.

- **Dr. Frank W. Cyr Books:** Mr. Savin shared that we are in possession of books belonging to the late Dr. Frank W. Cyr. To date, we have been unsuccessful in our attempts to find someone who would interested in them because of the historical factor. Should we find an interested party, they will be donated.

- **CROP Program:** Due to the resignation of Stacie Haynes, CROP Program Manager, Mr. Savin shared that a search to replace her is underway. He noted that in order to maintain service to the districts, he may need to appoint someone prior to the next board meeting.

- **Common Core:** Mr. Savin reported that he is anticipating a memo from the Commissioner asking him to hold regional meetings on the Common Core. He has had a discussion with

the Component Superintendents regarding potential host districts. Mr. Savin will provide more information to the Board once he has received the memo from the Commissioner.

- **Agriculture Summit:** Mr. Savin and Joe Booan participated in a five-BOCES meeting on September 29 hosted by Oneida BOCES. The goal of the meeting was to have a dialog regarding collaboration of agribusiness and agriculture. Mr. Savin will keep everyone abreast of how this develops.

Recess in Meeting

At 1 p.m. Theresa Hait and Antoinette Hull moved to recess the meeting to enter into a brief audit committee meeting for the purpose of a CASEBP final audit report presentation. Motion approved unanimously.

Meeting Resumed

At 1:25 p.m. Theresa Hait and Paul Beisler moved to resume the meeting. Motion approved unanimously.

Deputy Superintendent Report

- **NCOC PCB Masonry Renovation Project Update:** Dr. Bolton Carls reported that she has been working with Josh Reiss, Safety Risk Coordinator, to have barrels of mixed materials removed from NCOC and OAOC. The masonry work at NCOC has been completed and painted. The installation of the siding at NCOC has been postponed until the spring. Siding at OAOC will be completed shortly. Dr. Bolton Carls stated that the Building Condition Survey is underway and she is anticipating having a draft report at the November Board meeting.

- **New York Liquid Asset Fund**: Dr. Bolton Carls stated that due to an amendment in the agreement to participate in the New York Liquid Fund (NYLAF), this is on the agenda for readoption.

Directors' Report

Joe Booan: Mr. Booan briefly reviewed items on the agenda/addenda for approval. Mr. Booan reported that special education is growing with over 100 students. He noted that it is challenging to find qualified teachers. Mr. Booan also noted that both welding programs are doing well.

Anne Rode: Ms. Rode gave a brief update on new staff hires. Ms. Rode announced that she has been notified unofficially that the CROP Program will be extended one year.

Instructional Support Services: Ms. Pallischeck reviewed personnel items on the agenda/addenda for approval. Ms. Pallischeck also pointed out that participating in the Erie 1 BOCES NYSITC

Consortium is an opportunity for us to acquire software packages at a negotiated cost with other BOCES. She shared that teachers and library media specialists will be attending a Makerspaces Workshop at the Foothills Performing Arts Center on November 19.

Appointment of Willard Palmer - Tabled

Johnnie Nemec and Antoinette Hull moved to table the appointments for Willard Palmer pending further clarification. Motion approved unanimously.

Approval of Personnel

Theresa Hait and Paul Beisler moved to approve personnel as presented.

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENTS - 4 YEAR PROBATIONARY APPOINTMENTS							
Name	**Dept.**	**Position**	**Appointment**	**Effective**	**Tenure Area**	**Certification**	**Salary**
Julie Utter	IP	Special Education Teacher	Full-time, 10-month, Teacher Unit Position, 4-year probationary appointment	*9/14/2015 - 9/13/2019	Special Subject: General Special Education	Student with Disabilities (Grades 1-6), Initial Certificate	$37,395.00 prorated to the effective date

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012[3] of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENT - TEMPORARY							
Name	**Dept.**	**Position**	**Appointment**	**Effective**	**Tenure Area**	**Certification**	**Salary**
Valerie Jones	CTE	Consultant Teacher	Temporary, Part-time, 60%, 10-month, Teacher Unit Position	10/15/2015 - 6/30/2016	N/A	Special Education - Permanent	$44,000.00 prorated to 60% and to the effective date

UNCLASSIFIED APPOINTMENT - SUPPORT AND NON-UNIT SUPPORT APPOINTMENTS

Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Anita Palmer	IP	Licensed Teaching Assistant	Full-time, 10-month, 6 hour day, ESP Support Unit Position, 3-year probationary appointment	10/15/2015 - 10/14/2018	Special Subject: Licensed Teaching Assistant	Teaching Assistant, Continuing Certificate	$12,357.00 prorated to the effective date
Kathryn Goodchild	IP	Licensed Teaching Assistant	Full-time, 10-month, 6 hour day, ESP Support Unit Position, 3-year probationary appointment	10/26/2015 - 10/25/2018	Special Subject: Licensed Teaching Assistant	Teaching Assistant, Level I	$12,657.00 prorated to the effective date
Jacqueline Frederick	ISS	Network Team/Staff Developer	Full-time, 10-month, 7.5 hour day, Non-Unit Support position, 3-year probationary appointment	11/14/2015 - 11/13/2018	Special Subject: Instructional Support Services & Professional Development	Grades N-6, Permanent	$60,206.00 prorated to the effective date

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

CLASSIFIED APPOINTMENTS

Name	Dept.	Position	Appointment Type	Effective	Salary
Kegan Althiser	O&M	Cleaner	Full-time, 12-Month, Probationary, 7.5 hour day, Labor Class, Civil Service, ESP Support Position	10/15/2015	$20,068.00 prorated to effective date
Denise Rose	SBO	Account Clerk	Full-time, 12-Month, Provisional, 7.5 hour day, Competitive Civil Service, ESP Support Position	10/15/2015	$20,698.00 prorated to the effective date
Jason Dent	SBO	Senior Account Clerk	Full-time, 12-Month, Provisional, 7.5 hour day, Competitive Civil Service, ESP Support Position	10/19/2015	$26,114.00 prorated to the effective date

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
Patricia Heinrich	Casual Employee	Adult Education - Practical Nursing Clinical Instructor	10/16/2015 - 6/30/2016	$27.00/hour Max. of 530 hours & $14,310.00
Johanna Tordai	Casual Employee	Adult Education - Practical Nursing Clinical Instructor	10/16/2015 - 6/30/2016	$28.00/hour Max. of 450 hours & $12,600.00
Enid Aponte	Casual Employee	Adult Education - Practical Nursing Clinical Instructor	10/16/2015 - 6/30/2016	$24.00/hour Max. of 475 hours & $11,400.00
Chris Brooks	Casual Employee	Adult Education - CNA Clinical Instructor	10/15/2015 - 10/31/2016	$30.00/hour
Scott Gaston	Casual Employee	Adult Education - CDL Instructor	10/01/2015 - 10/31/2016	$25.00/hour
Muga Katoke	Casual Employee	TASC Instructor	9/23/2015 - 6/30/2016	$40.08/hour
Amy Swatling	Casual Employee	TASC Instructor Training	9/23/2015 - 6/30/2016	$26.22/hour Max. of 5 hours & $131.10
Laurie Darfler-Sweeney	CTE/Annual Appointment	Club Advisor - National Technical Honor Society Club Advisor - Student Leadership Club Advisor - Skills USA	9/1/2015 - 6/30/2016	$600.00 $600.00 $600.00
Lindy Mathisen	CTE/Annual Appointment	Club Advisor - Skills USA	9/1/2015 - 6/30/2016	$600.00
Ethan Meyers	CTE/Annual Appointment	Club Advisor - Student Leadership Club Advisor - Skills USA	9/1/2015 - 6/30/2016	$600.00 $600.00
Larry Miller	CTE/Annual Appointment	Club Advisor - FFA	9/1/2015 - 6/30/2016	$600.00
Ann Kiehm	CTE/Annual Appointment	Club Advisor - Student Leadership	9/1/2015 - 6/30/2016	$600.00
April Erkson	CTE/Annual Appointment	Club Advisor - National Technical Honor Society	9/1/2015 - 6/30/2016	$600.00

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
Jody Albano	CTE/Annual Appointment	Club Advisor - Skills USA	9/1/2015 - 6/30/2016	$600.00
Joseph Pestar	CTE/Annual Appointment	Club Advisor - Skills USA	9/1/2015 - 6/30/2016	$600.00
Steve Zukaitis	CTE/Annual Appointment	Club Advisor - Skills USA	9/1/2015 - 6/30/2016	$600.00
David Morell	CTE/Annual Appointment	Club Advisor - Skills USA	9/1/2015 - 6/30/2016	$600.00
Patricia Hornbeck	CTE/Annual Appointment	Club Advisor - HOSA	9/1/2015 - 6/30/2016	$600.00
Mark Holbrook	Temporary	Substitute	9/23/2015 - 6/30/2016	As per board policy or rate per contract
Heather Thomas	Temporary	Substitute	10/15/2015 - 6/30/2016	As per board policy or rate per contract
Shannon Proudman	Temporary	Substitute	10/15/2015 - 6/30/2016	As per board policy or rate per contract
Nikolai Derek	Volunteer	College Student Volunteer at OAOC	10/13/2015 - 6/30/2016	N/A
Stacie Haynes	Casual Employee	CROP Program Manager	10/23/2015 - 6/30/2016	$32.00/hour as needed
Stephanie Towne	Casual Employee	TCI Training - workshop participant	8/17/2015 - 8/20/2015	$85.00/day Max. of $340.00

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS SUMMER APPOINTMENTS			
Name	**Position**	**Days**	**Compensation**
Judy Waring	School Psychologist	Max. of 3 days	Per Diem

INCREASE/DECREASE IN POSITION					
Employee	**Position**	**Dept.**	**Previous FTE**	**Current FTE**	**Effective**
Geraldine Link	Art Teacher	IT	1.0	.9	9/1/2015
Rachel Andrews	Physical Education Teacher	IT	.4	.55	9/14/2015
Susan Fairbairn	Certified Occupational Therapy Assistant	IT	.7	.85	10/5/2015
Ronald Ritter	Blind and Visually Handicapped Teacher	IT	.3	.6	9/24/2015
Patrice Comninel	Speech and Hearing Handicapped Teacher	IT	.65	.75	9/28/2015

LEAVE OF ABSENCES			
Name	Position	Reason	Effective
Geri Geisler	School Counselor	Family Leave	10/6/2015 - 10/31/2015
Kelly Sayward	English Teacher	Mandatory Military Leave - 11 days	10/23/2015 - 6/30/2016

RESIGNATIONS/RETIREMENTS			
Name	**Position**	**Reason**	**Effective**
Christine Hammond	Special Education Teacher	Resignation	9/1/2015
Steve Martinez	Cleaner	Resignation	9/22/2015
Stacie Haynes	CROP Program Manager	Resignation	10/23/2015
Donald Brown	Senior Account Clerk	Resignation after 1 year leave of absence in order to continue with the Accountant position at ONC BOCES	11/13/2015

Motion approved unanimously.

Approval of Consent Agenda Items

Johnnie Nemec and Joseph Ballard moved to approve the following Consent Agenda Items:

Study Grants

Study Grant/Salary Adjustment Summary
Fall 2015

Name	Cr. Hrs.	College	Option
TEACHERS			
Linda Mathisen Visual Arts Teacher	3	SUNY Oneonta	Salary Adjustment
Brian Sheldon Special Ed. Teacher	6	SUNY Albany	Study Grant
SUPPORT UNIT			
		None	
NON-UNIT, SUPPORT			
Anne Pallischeck Coordinator of Instructional Services	4	Binghamton University	Study Grant
Susan Martin Computer Help Desk Technician	9	University of Phoenix	Study Grant
NON-UNIT, ADMINISTRATIVE			
Gregory Beall Director of Central Business Office	4	SUNY Albany	Study Grant

Actual amounts reimbursed for study grants are paid per contract or policy and not determined until proof of payment and successful course completion are submitted. Request for Salary Adjustments must be submitted with proof of successful course completion.

Approval of Revised Agreement for Clinical Experience

Whereas, the Otsego Northern Catskills BOCES has established educational programs at their campuses located at the Otsego Area School of Practical Nursing, Otsego Area Occupational Center and the Northern Catskills Occupational Center; and

Whereas, the Otsego Northern Catskills BOCES desires the use of clinical resources to provide student experience; and

Whereas, the CCRN Inc, DBA Focus Rehabilitation and Nursing at Otsego (formerly Otsego Manor), Cooperstown, New York, believes the value of the presence of students will add to its operation;

Resolved, the Otsego Northern Catskills BOCES Board of Education approved the original agreement on February 12, 2014 and does hereby reapprove the terms and agreements set forth in the revised agreement, effective January 1, 2014 -December 31, 2017. No monies will be exchanged or provided for this agreement.

Approval of Foothills Performing Arts Center Agreement

Whereas, the Otsego Northern Catskills BOCES School Library System will require the use of the Foothills Performing Arts Center's Little Theatre on November 19, 2015 for their Makerspaces Workshop, and

Whereas, Foothills Performing Arts Center, Oneonta, NY has agreed to provide the use of the Little Theatre at the estimated cost of $621.00 including breakfast and lunch for participants as well as projection set up, agreeing to the terms and conditions of the agreement, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the terms and conditions of this agreement.

Resolution to Participate in Erie #1 BOCES NYSITC Consortium

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for New Global Citizens, iDesign, Dreambox, A+ Educators, C8 Sciences, Brain Hurricane, eSpark, Ten Marks, Answer Pad, Teq and Blue Ribbon and

WHEREAS, The ONC BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the ONC BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contractfor the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the ONC BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the ONC BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Approval of Revised Resolution for Affordable Care Act

WHEREAS, the ONC BOCES maintains a group health plan for its employees ("health plan"); and

WHEREAS, the ONC BOCES is required to offer coverage under its health plan to eligible full-time employees pursuant to the Patient Protection and Affordable Care Act ("ACA") effective in 2015; and

WHEREAS, the ONC BOCES employs persons for variable hours whose full-time status must be determined pursuant to guidance issued under the ACA beginning on July 1, 2015,

NOW THEREFORE BE IT RESOLVED that the ONC BOCES hereby is, authorized and directed to establish and maintain procedures for the purpose of compliance with the ACA, including but not limited to the following:

1. For variable-hour employees, the ONC BOCES shall establish a 12-month standard measurement period beginning May 1 and ending the following April 30;

2. The initial measurement period for new variable-hour employees shall be the 12-month period beginning on the date of hire and ending on the anniversary date thereof;

3. The administrative period following the standard measurement period is the period beginning May 1 and ending June 30;

4. The administrative period for new hires will begin at the end of the initial measurement period and end the first of the month following 30 days after the anniversary of hire, at which point the initial stability period shall begin;

5. The stability period, during which time a variable-hour employee's status as eligible or ineligible for health plan coverage is fixed, is the period beginning July 1 and ending June 30.

Approval of Resolution to Amendment to Invest in the New York Liquid Asset Fund (NYLAF)

Resolution of the Otsego Northern Catskills BOCES Board of Education ("Governing Body") of the Otsego Northern Catskills BOCES ("Participant"), authorizing the execution

and delivery of an amended and restated Municipal Cooperation Agreement effective October 30, 2015 and related documents by and among the several municipal corporations, school district, fire districts and/or boards of cooperative educational services to provide for the cooperative temporary investment of public funds.

WHEREAS, the Participant, pursuant to the provisions of the General Municipal Law and its investment policy, after due investigation, evaluation and deliberation, has determined that it is in the best interest of the Participant to invest a portion of its public funds on a cooperative basis pursuant to the terms of a Municipal Cooperation Agreement dated as of July 20, 2007 (the "Agreement") among the Red Hook Central School District, as Lead Agent (effective October 30, 2015), and various other municipal corporations, under the trade name "New York Liquid Asset Fund" ("NYLAF");

NOW, THEREFORE, be it resolved by the Governing Body (the "Finance Board") of the Participant, located in Delaware County, State of New York, as follows:

Section 1. The terms, conditions and provisions of the Agreement attached hereto are hereby approved. The Otsego Northern Catskills BOCES Board of Education President (the "Chief Fiscal Officer") of the Participant is hereby authorized to execute and deliver the Agreement, and the Chief Fiscal Officer is hereby authorized to affix the seal of the Participant thereto and attest such seal. The Chief Fiscal Officer is hereby authorized to from time to time effect and consent to such changes to the Agreement in the form attached hereto as may be necessary or convenient in order to further carry out the purposes of the Agreement or to clarify or correct the terms thereof. The Chief Fiscal Officer is hereby authorized to delegate the foregoing duties to his or her designees as authorized by the Law (as that term is defined in the Agreement), which designee is an authorized employee officer of the Participant. Upon the execution in full and delivery of the Agreement, the Participant shall become a Participant, as that term is defined in the Agreement.

Section 2. Notwithstanding any term or provision of the Agreement to the contrary, the Participant may withdraw from the Agreement at any time upon thirty (30) days written notice to the Governing Board of NYLAF by the Chief Fiscal Officer and thereafter the Participant shall cease to have any rights or obligations under the Agreement.

Section 3. This resolution shall be effective immediately upon its due adoption by the Finance Board.

Approval of Resolution for
2015-16 Transportation Contract

Whereas, the Otsego Northern Catskills BOCES Occupational Centers desire to provide transportation for students enrolled in the Cosmetology and Visual Arts Communications and Technology classes, and

Whereas, Oneonta Bus Lines, Oneonta, NY has agreed to provide transportation to the Jacob Javits Center in New York City under The State Education Department, Transportation Unit contract TC for the 2015-16 School Year, on March 8, 2016 at the lump sum of $1,650, and

Whereas, Oneonta Bus Lines has agreed to adhere to provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law for the purpose of providing transportation, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the transportation contract for the rate and terms shown above.

Approval of Copier Lease and Maintenance Service Agreement for Practical Nursing Offices

Whereas, the Otsego Northern Catskills BOCES Practical Nursing Offices located at 31 Center Street, Oneonta, NY desire to enter into a copier equipment lease with US Bank Equipment Finance, Marshall, MN and a maintenance service agreement with Eastern Copy Products, Vestal, NY, and,

Whereas, US Bank Equipment Finance & Eastern Copy Products have agreed to a value lease and provide maintenance for the copier at a rate of $265.50/month for a 5-year term effective October 15, 2015 to October 15, 2020,

Be it resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the lease and maintenance service agreement for the rates and terms shown above.

Approval of Consultant

Whereas, the Otsego Northern Catskills BOCES – Otsego Area Occupational Center (OAOC) desires to employ a consultant for the purpose of providing three (3) days of Game of Logging Training for OAOC NRO students for the period of October 15, 2015 to June 30, 2016, and

Whereas, Bill Lindloff's ProCuts, Endicott, NY has agreed to provide the training, and has requested compensation in the amount of $850/day, agreeing to the terms and conditions of the consultant agreement, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amount set forth above.

Approval of Resolution to Declare Surplus Equipment

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the following equipment or components as it is obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the following equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

ONC BOCES – OAOC

TAG ID #	DESCRIPTION
10647	Latitude D610
10162	Latitude D630
13460	Latitude D630

Motion approved unanimously.

Approval of BOCES-Wide Safety Committee/ Building Safety Team 2015-2016

Paul Beisler and Joseph Ballard moved to approve the following:

BOCES Wide Safety Committee Members:

Deputy Superintendent:	Jennifer Bolton Carls
Safety Risk Officer:	Josh Reiss
Director of Student Programs:	Joe Booan
Principal – OAOC:	Deb McMullen
Principal – NCOC:	Christopher Fatta
Non-Instructional – OAOC:	Nicole Couse & Joshua Levine
Non-Instructional – NCOC:	Ann Clark & Shawn Lovelass
Instructional – OAOC:	Jim Calhoun
Instructional – NCOC:	Jim Adair

NORTHERN CATSKILLS OCCUPATIONAL CENTER:

Deputy Superintendent:	Jennifer Bolton Carls
Safety Risk Officer:	Josh Reiss
Non-Instructional Staff Members:	Adam Baldanza, Ellen Kennedy, Ann Clark, Terence McGuire, Rich Martin
Teachers:	Jim Adair, Anna Mason (Head Start), Jake Boyle, Laurie Darfler-Sweeney
Director of Student Programs:	Joe Booan
Principal:	Christopher Fatta
Building Maintenance Worker:	Shawn Loveless, Fred Loveless
Nurse:	Jonathan DeGarmo
Student:	Carlyn Keller
Parent:	Kristin Steigmeier

OTSEGO AREA OCCUPATIONAL CENTER:

Deputy Superintendent:	Jennifer Bolton Carls
Safety Risk Officer:	Josh Reiss
Non-Instructional Staff Members:	Nicole Couse
Teachers:	Jody Albano, Steve Zukaitis, Jim Calhoun,
Director of Student Programs:	Joe Booan
Principal:	Deb McMullen
Assistant Principal:	Pamela Barber
Media Library:	Eileen Coryat
Building Maintenance Worker:	Joshua Levine
Nurse:	Charity Burton
CTS Instructor:	Brian Sheldon
Psychologist:	Jim Bercovitz
Counselor:	Geri Geisler, Samantha Gaske
NYS Trooper:	Ron Coe
Student:	TBD
Parent:	TBD

Motion approved unanimously.

Approval of Field Trips

Theresa Hait and Antoinette Hull moved to approve the following field trips:

- OAOC/NCOC (Manee/Subrik) - Lackawanna Coal Mine, Scranton., PA, October 21, 2015
- OAOC (Kiehm) - New York City Galleries, New York, NY, March 8, 2016
- OAOC (Gehan) - Jacob Javits Convention Center, New York, NY, March 8, 2016
- OAOC (Hornbeck) - NYS HOSA 2015 Fall Leadership Conference, Hilton Garden Inn, Troy, NY, November 5-6, 2015

Resolution to Accept the 2014-2015 - CASEBP Audit

Paul Beisler and Johnnie Nemec moved to approve the 2014-15 CASEBP Audit Report:

> Upon the recommendation of the Audit Committee, the Otsego Northern Catskills BOCES does hereby accept the 2014-15 CASEBP Audit Reports as presented and reviewed by Patrick Powers, D'Arcangelo & Company.

Motion approved unanimously.

Adoption of Board Policy #4526 and Regulation #4626-R - Computer Use in Instruction

Joseph Ballard and Theresa Hait moved to adopt Board Policy #4526 and Regulation #4526-R - Computer Use in Instruction as presented. Motion approved unanimously.

Adoption of Board Policy #8635 and Regulation #8635-R Information Security Breach and Notification

Johnnie Nemec and Ellen Hager moved to adopt Board Policy # 8635 and Regulation #8635-R - Information Security Breach and Notification as presented. Motion approved unanimously.

Adoption of Board Policy #1800 (Formerly 6255) - Donations, Gifts and Grants to the BOCES

Ellen Hager and Joseph Ballard moved to adopt Board Policy #1800 (Formerly 6255) - Donations, Gifts and Grants to BOCES as presented. Motion approved unanimously.

Review of Board Policy #9645- Disclosure of Wrongful Conduct

Board Policy #9645 - Disclosure of Wrongful Conduct was presented for first reading due to the extensive revisions. It is anticipated this policy will be adopted at the November 17, 2015 meeting.

Resolution to Approve 2015-2016 Transportation Contract

Paul Beisler and Johnnie Nemec moved to approve the following resolution:

> Whereas, the Otsego Northern Catskills BOCES desires to provide transportation for field trips for students enrolled in the CTE and Special Education Programs at their Occupational Centers, and
>
> Whereas, Cherry Valley-Springfield Central School has agreed to provide transportation under The State Education Department, Transportation Unit contract TC for the 2015-16 School Year, effective October 14, 2015 through June 30, 2016 at the rate of $20.00/hr plus $1.00/mile, with the total anticipated annual cost equal to $19,200, and
>
> Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the transportation contract for the rates and terms shown above.

Motion approved unanimously.

Resolution and Declaration of Official Intent for Installment Purchase Agreements

Johnnie Nemec and Theresa Hait moved to approve the following resolution:

Lessee: OTSEGO NORTHERN CATSKILLS BOCES
Principal Amount Expected To Be Financed:
$21,117.47 (Morris)
$110,653.25 (Oneonta)
$107,272.43 (Andes)

WHEREAS, the above Lessee is a political subdivision of the state in which Lessee is located (the "State") and is duty organized and existing pursuant to the Constitution and laws of the State.

WHEREAS, pursuant to applicable law, the governing body of the Lessee ("Governing Body") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interests in property, leases and easements necessary to the functions or operations of the Lessee.

WHEREAS, the Governing Body hereby finds and determines the execution of one or more lease-purchase agreements ("Equipment Leases") in the principal amount not exceeding the amount stated above ("Principal Amount") for the purpose of acquiring the property generally described below ("Property") and to be described more specifically in the Equipment Leases is appropriate and necessary to the functions and operations of the Lessee.

Brief Description of Property. Various Technology equipment

WHEREAS, First Niagara Leasing, Inc. ("Lessor") is expected to act as the Lessor under the Equipment Leases.

WHEREAS, the Lessee may pay certain capital expenditures in connection with the property prior to its receipt of proceeds of the Equipment Leases ("Lease Purchase Proceeds") for such expenditures and such expenditures are not expected to exceed the Principal Amount.

WHEREAS, the U.S. Treasury Department regulations do not allow the proceeds of a tax-exempt borrowing to be spent on working capital and the Lessee shall hereby declare its official intent to be reimbursed for any capital expenditures for Property from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee:

The Lessee hereby determines that entering into the Equipment Leases and financing the acquisition of the Property thereby is in the best interest of the Lessee and results in a lower overall cost to the Lessee. Execution of the Equipment Leases will not cause the Lessee

to be in violation of the limits contained in paragraph c of subdivision 6 of Section 109-b of the General Municipal Law.

Section 1. The Lessee is hereby authorized to acquire and install the Property (the "Project") and is hereby authorized to finance the Project by entering into the Equipment Leases pursuant to 8NYCRR 170.3(f). Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 2. The President of the ONC BOCES Board of Education acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Equipment Leases are hereby authorized.

Section 3. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 4. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment t Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

Section 5 The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Lease and the Lessee's obligations under the Equipment Leases shall not constitute general obligations of the lessee or indebtedness under the Constitution or laws of the State. This agreement shall be subject to annual cancellation by the board of cooperative educational services as a result of the withdrawal of requests for the service programs which make use of the object of the contract.

Section 6. It is hereby determined that the purpose of the Project is an object or purpose described in subdivision 32 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years .

Section 7. It is hereby determined the term of the Equipment Leases authorized by this resolution will not be in excess of five (5) years.

Section 8. The Governmental Body has determined that the Project is a Type II action that will not have a significant effect on the environment and, therefore, no other determination or procedures under the State Environmental Quality Review Act ("SEQR") is required.

Section 9. The Governing Body of Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Property prior to the receipt of the Lease Purchase Proceeds for the Property. The Governing Body of Lessee hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for Property expenditures. This section of the Resolution is adopted by the Governing Body of Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of the Resolution does not bind the Lessee to make any expenditure, incur any indebtedness, or proceed with the purchase of the Property.

Section 10. BANK QUALIFIED: LESSEE CERTIFIES THAT IT HAS DESIGNATED THIS LEASE AS A QUALIFIED TAX-EXEMPT OBLIGATION IN ACCORDANCE WITH SECTION 265(b)(3) OF THE CODE, THAT IT HAS NOT DESIGNATED MORE THAN $10,000,000 OF ITS OBLIGATIONS AS QUALIFIED TAX-EXEMPT OBLIGATIONS IN ACCORDANCE WITH SUCH SECTION FOR THE CURRENT CALENDER YEAR AND THAT IT REASONABLY ANTICIPATES THAT THE TOTAL AMOUNT OF TAX-EXEMPT OBLIGATIONS TO BE ISSUED BY LESSEE DURING THE CURRENT CALENDER YEAR WILL NOT EXCEED $10,000,000.

Section 11. The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section I 03 of the Code.

Section 12. This resolution is not subject to any mandatory or permissive referendum pursuant to the Local Finance Law or Section 109-b of the General Municipal Law.

Section 13. This Resolution shall take effect immediately upon its adoption and approval.

Motion approved unanimously.

Motion to Remove Item From the Table

Johnnie Nemec and Ellen Hager moved to remove the appointments for Willard Palmer from the table. Motion approved unanimously.

Motion to Approve Appointments for Willard Palmer

Ellen Hager and Joseph Ballard moved to approve the following appointments:

UNCLASSIFIED APPOINTMENT - SUPPORT AND NON-UNIT SUPPORT APPOINTMENTS							
Name	**Dept.**	**Position**	**Appointment**	**Effective**	**Tenure Area**	**Certification**	**Salary**
Willard Palmer	IP	Licensed Teaching Assistant	Full-time, 10-month, 6 hour day, ESP Support Unit Position, probationary appointment (Increased from .5 to 1.0)	9/14/2015 (Probationary period extended to 10/30/2015)	Special Subject: Licensed Teaching Assistant	Teaching Assistant, Continuing Certificate	$13,348.00 prorated to the effective date

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

TENURE APPOINTMENTS		
Name	**Tenure Area**	**Effective**
Willard Palmer	Special Subject: Licensed Teaching Assistant	10/31/2015

Motion approved unanimously.

Public Comments

Mr. Gray asked if anyone would like to address the Board. There were no requests.

Executive Session

Paul Beisler and Antoinette Hull moved to adjourn to Executive Session at 1:50 p.m. to discuss negotiations. Motion approved unanimously.

Regular Session

Johnnie Nemec and Ellen Hager moved to return to Regular Session at 2:19 p.m. Motion approved unanimously.

Board Member Left the Meeting

Joseph Ballard left the meeting at 2:20 p.m.

Dialog with ONC BOCES Teachers' Association Members

Representatives from the ONC BOCES Teachers' Association met with the Board to discuss general interest topics. The group specifically addressed simplifying requisitions.

Board Member Left the Meeting

Antoinette Hull left the meeting at 2:34 p.m.

Mr. Gray thanked the teachers on behalf of the Board for the opportunity to have a collaborative discussion with the group. The next scheduled meeting for the Teachers' Association to meet with the Board is scheduled for Tuesday, November 17 at NCOC at approximately 2:45 p.m.

Adjournment

Paul Beisler and Johnnie Nemec moved to adjourn the meeting at 3:10 p.m. Motion approved unanimously.

Respectfully submitted,

Mary E. Finocan

Mary E. Finocan
Board Clerk