The regular monthly meeting of the Board of Cooperative Educational Services, Sole Supervisory District of Otsego, Delaware, Schoharie, and Greene Counties was held on Wednesday, June 8, 2016, at 12:30 p.m. at the Otsego Area Occupational Center, Milford, New York.

Roll Call & Quorum Check

MEMBERS PRESENT: Paul Beisler, Marcy Birch, James Gray, Ellen Hager, William Haltermann, Theresa Hait, Antoinette Hull and Johnnie Nemec.

MEMBERS ABSENT: Joseph Ballard

OTHERS PRESENT: Nicholas Savin, Jennifer Bolton Carls, Lynn Chase, Anne Pallischeck, Alyssa Oliveri,

Call to Order

At 12:30 p.m. President James Gray called the meeting to order with a quorum present.

Pledge of Allegiance

Mr. Gray opened the meeting with the Pledge of Allegiance and asked for a moment of silence to recognize and honor the men and women serving in the Armed Forces.

Additions to the Addenda

There were no additions.

Approval of Consent Agenda

Johnnie Nemec and Theresa Hait moved to approve the Consent Agenda as presented.

1. Minutes from Regular Meeting - May 11, 2016
2. Monthly Reports - April 2016
   Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
3. Budgetary Transfers - April 2016 (Copy filed in the Clerk's office).
4. Claims Auditor Report

Motion approved unanimously.

Warrants

The warrants were presented for examination (as previously approved by the Claims Auditor).

Public Comments

Mr. Gray asked if anyone would like to address the Board; Mr. and Mrs. Greiner said that they would. Mrs. Greiner expressed her and her husband's dissatisfaction with the New Visions Medical Program selection process. Mrs. Greiner distributed copies of the rubric to Board Members. She and her husband reiterated their concerns about having a soft deadline for application submission. Mrs. Greiner informed the Board that she would like to appeal to have her daughter admitted into the program. Mr. Savin asked the Board if they support her appeal. Mr. Gray, Board President, tells Mrs. Greiner that the Board will discuss the matter privately and get back to her and her husband with a final decision.

District Superintendent Report

- **Superintendent Search Update:** Mr. Savin stated that the Edmeston Superintendent search is underway. Interviews for the position start that week. He is hopeful that the position will be filled in July. The Cherry Valley-Springfield search has been completed; the only step left is agreement on the contract.

- **Job Corps:** Mr. Savin informed the Board that Chris Kuhn, Center Director at Oneonta Job Corps, gave a presentation to the Superintendents at the June 1st Cabinet Meeting. He gave a summary of what was discussed during Mr. Kuhn's presentation. Mr. Savin explained that Job Corps may provide a great opportunity for BOCES graduates, who do not have employment or higher education plans after highschool. Job Corps can offer free training in lucrative fields tuition free for economically qualifying students. They offer programs that BOCES does not, such as masonry, auto-body repair, and lineman training. The Board discussed having a partnership with Job Corps to provide current students the afore-mentioned opportunities. Mr. Savin explained that a partnership can be difficult because BOCES is funded through New York State, while Job Corps is funded through the Federal Government.

- **Enrollment Update:** Mr. Savin discussed a potential reduction in enrollment over the next few years due to a decline in overall district enrollment. He emphasized the importance of planning, as the drop will be significant. He suggested having a bi-monthly meeting devoted specifically to finding ways to combat declining enrollment in BOCES programs.

  There was a brief discussion about starting a CDL Program. Mr. Savin stated that the main difficulty is acquiring a Tractor Trailer. Johnnie Nemec asked whether buying or renting would be more cost effective. Mr. Savin expressed that he liked the idea of renting. The Board discussed whether or not the program would be strictly for Adult Education.

CTE Hall of Fame: Mr. Savin informed the Board that the 2016 CTE Hall of Fame winners for NCOC and OAOC have been chosen. Mr. David Biesler is the recipient for NCOC. Ms. Cody Waro Pritchard is the recipient at OAOC.

- **Administrative Structure:** Mr. Savin discussed a proposed change in administrative structure. The proposal is in reaction to resignations; Anne Rode and Pamela Barber are both leaving ONC BOCES for other opportunities and Rob Lishansky is retiring. It is suggested that reorganizing structure will make the department more efficient and will fit within the budget and give us more support. Mr. Savin discussed having a full-time Itinerant Supervisor. The primary responsibility of this position would be to grow services and streamline scheduling between districts. This proposed change will fit our changing student population. We now have more Special Education students, therefore we need staff and administration that reflect the population we serve. Mr. Savin referenced charts that were distributed prior to the meeting. The Board raised some questions about the structure of the chart in regards to hierarchy of authority. Proposed changes were approved.

Deputy Superintendent Report

- **Reserve Plan:** Dr. Jennifer Bolton Carls, Deputy Superintendent, stated that Lynn Chase would discuss our Reserve Plan. Ms. Chase distributed a handout that details the Reserve Plan. She explains that this plan will be available to the public on our website. She stated that there are resolutions about this plan on the Agenda. Mr. Haltermann expressed that he finds the Unemployment Reserve amount high and would like to revisit the topic next year. Ms. Chase informed the Board that the plan will be updated once the year closes.

Directors' Report

Joe Booan, Director, Student Programs

Dr. Bolton Carls presented in Mr. Booan's absence. She announced that a new Principal and Assistant Principal are on the Agenda for approval.

- **Summer School:** Dr. Bolton Carls informed the Board that the new Summer School Innovative Programs will begin after July 4th.

Anne Rode, Director, Itinerant Services and Administrative Programs

- Ms. Rode explained that she has been busy with summer appointments and collecting information from our component districts. She noted that there is a backlog for Driver's Education applications; they may not begin classes in early July as they usually do. Ms. Rode

is leaving ONC BOCES for another opportunity and expressed her gratitude to the Board for their work.

Anne Pallischeck, Coordinator, Instructional Support Services

- Ms. Pallischeck announced that there are three resolutions on the Agenda for Library Media Contracts and gives a brief overview of each.

Mr. Savin noted that he had wished to hand out a draft of the APPR agreement. He explained that the process went well, although it was lengthy. He hopes that it will make it on the July Board Agenda for approval.

Approval of Personnel

Mr. Savin briefly discussed a title and salary change for Mr. Booan and asks to speak with the Board in Executive Session. Mr. Gray asserted that discussing the matter in open session is appropriate. A handout regarding a title and salary change was reviewed and added to the Personnel items for approval.

Theresa Hait and Paul Beisler moved to approve personnel as amended.

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENTS - 4 Year Probationary Appointments							
Name	**Dept.**	**Position**	**Appointment**	**Effective**	**Tenure Area**	**Certification**	**Salary**
Ryan DeMars	Student Programs	Principal - OAOC	Administrative Unit position, Full-time, 12-month, 4-year probationary appointment	7/5/2016 - 7/4/2020	Administration: Principal	School Building Leader - Initial & School District Leader - Professional	$75,000.00 prorated to the effective date
Kevin Stevens	Student Programs	Assistant Principal - OAOC	Administrative Unit position, Full-time, 12-month, 4-year probationary appointment	7/11/2016 - 7/10/2020	Administration: Assistant Principal	School Building Leader - Initial & School District Leader - Professional	$73,000.00 prorated to the effective date

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012³ of the Education Law, in order to be granted tenure the teacher/principal must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/principal receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/principal shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENTS - 3 Year Probationary Appointments							
Name	**Dept.**	**Position**	**Appointment**	**Effective**	**Tenure Area**	**Certification**	**Salary**
Kathleen Cannon	ISS	Special Education School Improvement Specialist (SESIS)	Non-Unit Support position, Full-time, 10-month, 3-year probationary appointment	9/1/2016-8/31/2019	Special Subject: General Special Education - Special Education School Improvement Specialist	Special Education, Permanent	$58,242.00 plus up to 20 summer per diem days

*Effective date in accordance with the law. This expiration date is tentative and conditional only. In order to be granted the tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
Brian Trask	Casual Employee	Program Coordinator, School Bus Driver Safety Refresher	7/1/2016 - 6/30/2017	$600.00 per program year Max. of $600.00
Liecha Wilson-Collins	Casual Employee	Job Shadowing	7/5/2016 - 8/12/2016	$30.00/hour Max. of $120.00/day Max. $3,600.00
Edward Bordinger	Casual Employee	Welding Instructor for CTE Summer Program as needed	7/25/2016 - 8/29/2016	$60.78/hour
Scott Gaston	Casual Employee	CDL Instructor Occasional Driver	7/1/2016 - 6/30/2017	$25.00/hour $17.00/hour
Lori Shuster	Training Participant	Workshop day - 1 day	7/1/2016 - 8/29/2016	$85.00/day
Samantha Gaske	Training Participant	Workshop day - 1 day	7/1/2016 - 8/29/2016	$85.00/day
Jocelyn Reeves	Training Participant	Workshop day - 1 day	7/1/2016 - 8/29/2016	Substitute rate as per board policy
Marlene Lay	Training Participant	Workshop day - 1 day	7/1/2016 - 8/29/2016	Substitute rate as per board policy
Jennifer Muthig	Temporary	Substitute	7/1/2016 - 8/29/2016	As per board policy or rate per contract

Joan DeBenedittis	Temporary	Substitute	7/1/2016 - 6/30/2017	As per board policy or rate per contract
Joanne Lentner	Casual Employee	Assistant Coordinator Trainer	7/5/2016 - 10/31/2016	$15.00 per hour Max. of $1,000.00
David DeFruscio	Casual Employee	Summer Driver Education Instructor	7/1/2016 - 8/31/2016	$325.00/student
Cheryl Butler	Casual Employee	Summer Driver Education Instructor	7/1/2016 - 8/31/2016	$325.00/student
James Knodel	Casual Employee	Summer Driver Education Instructor	7/1/2016 - 8/31/2016	$325.00/student
George Bain	Casual Employee	Summer Driver Education Instructor	7/1/2016 - 8/31/2016	$325.00/student
Jonathan Powers	Casual Employee	Summer Driver Education Instructor	7/1/2016 - 8/31/2016	$325.00/student

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS SUMMER APPOINTMENTS

Name	Position	Days	Compensation
Jo Boring	CASSC Coordinator	Max. of 12 days	Per Diem
Tera Talbot	Physical Education Teacher Training Participant	Max. of 18 days Workshop day - 1 day	Per Diem up to a maximum of $250.00/day $85.00/day
Matthew Martindale	Physical Education Teacher Training Participant	Max. of 10 days Workshop day - 1 day	Per Diem up to a maximum of $250.00/day $85.00/day
Deirdre Haltermann	Physical Therapist Training Participant	Max .of 18 days Workshop day - 1 day	Per Diem up to a maximum of $250.00/day Per Diem up to a maximum of $250.00/day
Christine Peters	Physical Therapist	Max. of 12 days	Per Diem up to a maximum of $250.00/day
Shannon Safford	Speech Therapist	Max. of 12 days	Per Diem up to a maximum of $250.00/day
Jennifer Calhoun	Speech Therapist	Max. of 12 days	Per Diem up to a maximum of $250.00/day
Amanda Haig	Occupational Therapist Training Participant	***Max. of 18 days*** Workshop day - 1 day	Per Diem up to a maximum of $250.00/day Per Diem up to a maximum of $250.00/day
Kimberly Hall	Occupational Therapist	Max. of 12 days	Per Diem up to a maximum of $250.00/day
Elizabeth Congdon	CROP Coordinator	Max. of 20 days	Per Diem
Christine Guy	Speech Therapist	Max. of 20 days	Per Diem up to a maximum of $250.00/day
Lisa Booan	School Psychologist	Max. of 20 days	Per Diem

MISCELLANEOUS SUMMER APPOINTMENTS			
Name	**Position**	**Days**	**Compensation**
Judi Waring	School Psychologist	Max. of 2 days	Per Diem
Edward Estelle	Work Placement Coordinator Training Participant	Max. of 2 days Workshop day - 2 days	Per Diem $85.00/day
Craig Tucker	EOR Teacher	Max. of 2 days	Curriculum $200.00/day
Jake Boyle	Culinary Arts Teacher	Max. of 11 days (10 Curriculum, 1 Per diem)	Curriculum $200.00/day Per Diem
Adam Bonci	Automotive Teacher	Max. of 7 days (2 Curriculum, 5 Per diem)	Curriculum $200.00/day Per Diem
Lindy Mathisen	Visual Arts Teacher	Max. of 7 days (2 Curriculum, 5 Per Diem)	Curriculum $200.00/day Per Diem
Doug Anderson	Building Trades Teacher	Max. of 2 days	Curriculum $200.00/day
Mark Holbrook	Welding Teacher	Max. of 7 days (2 Curriculum, 5 Per diem)	Curriculum $200.00/day Per Diem
Laurie Darfler-Sweeney	Cosmetology Teacher	Max. of 22 days	Per Diem
Denise Johnson	STEM Teacher	Max. of 7 days (2 Curriculum, 5 Per Diem)	Curriculum $200.00/day Per Diem
Elva Manee	New Visions Teacher	Max. of 2 days	Curriculum $200.00/day
Jim Adair	Math Teacher	Max. of 5 days	Curriculum $200.00/day
William Carr	Social Studies Teacher	Max. of 2 days	Curriculum $200.00/day
Ethan Meyers	Science Teacher	Max. of 5 days	Curriculum $200.00/day
Kelly Sayward	English Teacher	Max. of 5 days	Curriculum $200.00/day
Jody Albano	Culinary Arts Teacher	Max. of 3 days	Per Diem
David Gelfuso	Automotive Teacher	Max. of 4 days (1 Curriculum, 3 Per Diem)	Curriculum $200.00/day Per Diem
Ann Kiehm	Visual Arts Teacher	Max. of 3 days	Per Diem
Stephen Zukaitis	Building Trades Teacher	Max. of 5 days	Per Diem
Bryan Bordinger	Welding Teacher	Max. of 6 days (1 Curriculum, 5 Per Diem)	Curriculum $200.00/day Per Diem
Karli Williams	Substitute Cosmetology Teacher	Max. of 22 days	Per Diem + Additional pay per contract

MISCELLANEOUS SUMMER APPOINTMENTS			
Name	**Position**	**Days**	**Compensation**
David Morell	STEM Teacher	Max. of 6 days (1 Curriculum, 5 Per Diem)	Curriculum $200.00/day Per Diem
Patricia Hornbeck	Health Occupations Teacher	Max. of 5 days	Curriculum $200.00/day
Margaret Subik-Stevens	New Visions Teacher	Max. of 5 days	Per Diem
Stephen Lawton	Information Technology Teacher	Max. of 4 days	Per Diem
April Erkson	Math Teacher Training Participant	Max. of 2 days Workshop day - 2 days	Curriculum $200.00/day $85.00/day
Cynthia Kropp	Social Studies Teacher	Max. of 5 days	Curriculum $200.00/day
Arianna Patsos	Special Education Teacher	Max. of 15 days (10 Curriculum, 5 Per Diem)	Curriculum $200.00/day Per Diem
Brian Sheldon	Special Education Teacher Training Participant	Max. of 5 days Workshop day - 5 days	Curriculum $200.00/day $85.00/day
Jonathan Degarmo	School Nurse	Max. of 25 days	Per Diem
Charity Burton	School Nurse	Max. of 25 days	Per Diem
Betsey Clark	Special Education Teacher	Max. of 10 days (5 Curriculum, 5 Per Diem)	Curriculum $200.00/day Per Diem
Rofabius Latora	Special Education Teacher	Max. of 5 days	Curriculum $200.00/day
Jim Calhoun	Special Education Teacher	Max. of 21 days (1 Curriculum, 20 Per Diem)	Curriculum $200.00/day Per Diem
Robin Bush	Special Education Teacher	Max. of 7 days (5 Curriculum, 2 Per Diem)	Curriculum $200.00/day Per Diem
Jennifer Keefe	Special Education Teacher	Max. of 7 days (5 Curriculum, 2 Per Diem)	Curriculum $200.00/day Per Diem
Muga Katoke	Special Education Teacher	Max. of 1 day	Curriculum $200.00/day
Laurie Fallon	Special Education Teacher	Max. of 1 day	Curriculum $200.00/day
Heather Hubbard	Special Education Teacher	Max. of 1 day	Curriculum $200.00/day
Mercedes Morales	Special Education Teacher	Max. of 1 day	Curriculum $200.00/day
Amy Schmit	Special Education Teacher	Max. of 1 day	Curriculum $200.00/day
Kristen Shultz	School Counselor	Max. of 10 days	Per Diem

MISCELLANEOUS SUMMER APPOINTMENTS			
Name	**Position**	**Days**	**Compensation**
Mica Thorsland	Shared Food Service Manager	Max. of 15 days	Per Diem
Regina Pasa	Practical Nursing & Adult Health Services Coordinator	Max. of 25 days	Per Diem
Liecha Wilson-Collins	PN Instructor	Max. of 15 days	Per Diem
Bonnie Johnson	Network Team/Staff Developer	Max. of 22 days	Per Diem
Jacqueline Frederick	Network Team/Staff Developer	Max. of 22 days	Per Diem
Jennifer Flores	Network Team/Staff Developer	Max. of 30 days	Per Diem
Rachel Wright	Network Team/Staff Developer	Max. of 22 days	Per Diem
Jessica Sobers	Network Team/Staff Developer	Max. of 30 days	Per Diem
Dawn Kalleberg	Network Team/Staff Developer	Max. of 20 days	Per Diem

REDUCTIONS/ELIMINATIONS				
Position	**Effective**	**FTE Reduction**	**Dept.**	**Affected Employee(s)**
Art	7/1/2016	.45	IT	Jill Accordino (.65 to .2)
Hearing Impaired	7/1/2016	.3	IT	Stephanie Bauer (.7 to .4)
Library Medica Specialist	7/1/2016	.5	IT	Robin Tabor (.6 to .1)
Occupational Therapy	7/1/2016	.4	IT	Susan Fairbairn (1.0 to .6)
Physical Education	7/1/2016	.58	IT	Rachel Andrews (.7 to .12)
Adult Education Coordinator	7/1/2016	.50	Adult Education	Vacant as of 7/1/2016
Computer Technician	7/1/2016	.2	Technology Services	Steven Futterman (.8 to .6)

RECALL FROM PREFERRED ELIGIBLE						
Employee	**Position**	**Dept.**	**Probationary/Tenure Status**	**Current FTE**	**New FTE**	**Effective**
Kari Dowling-Ryan	School Counselor	CTE	Tenured	0	1.0	8/30/2016 with 10 days summer per diem

CREATE POSITIONS					
Title	**Dept.**	**FTE**	**Salary**	**Effective**	**Reason**
Innovative Programs Administrator	Student Programs	1.0	$75,000 - $85,000	7/1/2016	Expanded Special Education Programs
Practical Nursing Instructor	PN Program	1.0	Based on Education & Experience	8/30/2016	Increased Need for Additional Instructor
Secretary	IT/Admin	1.0	As per ESPA Contract	7/1/2016	Change in Itinerant Supervisor position

CHANGE IN POSITION					
Current Title	**New Title**	**Dept.**	**FTE**	**2016 - 2017 Salary**	**Effective**
Director of Itinerant Services and Administrative Programs	Itinerant Supervisor	IT	1.0	$65,000.00 - $70,000.00	7/1/2016
Susan Martin - Computer Help Desk Technician	N/A	Technology Services	1.0	$32,861.00 (additional $3,000.00 for obtaining Masters Degree)	7/1/2016
Joseph Booan - Director of Student Programs	Assistant Superintendent for Student Programs	Student Programs	1.0	$128,000.00	7/1/2016

CHANGE IN CIVIL SERVICE STATUS				
Name	**Dept.**	**Position**	**Appointment**	**Effective**
Heather Gockel	SBO	Accountant	Probationary	6/9/2016 - 3/8/2017
Donald Brown	SBO	Accountant	Probationary	6/9/2016 - 3/8/2017
Mica Thorsland	Admin	School Food Service Manager	Probationary	6/9/2016 - 3/8/2017
Rebecca Welton	Employee Relations/Safety Risk	Secretary	Probationary	6/9/2016 - 3/8/2017

LEAVE OF ABSENCES			
Name	**Position**	**Reason**	**Effective**
Abigail Gehan	Teacher	Child Rearing - Unpaid	8/30/2016 - 1/2/2017
Robert Lishansky	Teacher/Adult Education Coordinator	Medical	5/26/2016 - 6/5/2016 Extension of original dates of 4/13/2016 - 5/25/2016
Julie Utter	Teacher	Medical - Partial paid/unpaid	6/2/2016 - 6/30/2016

RESIGNATIONS/RETIREMENTS			
Name	**Position**	**Reason**	**Effective**
Steven Murn	Teacher	Resignation	6/30/2016
Anne Rode	Director of Itinerant Services and Administrative Programs	Resignation	7/1/2016
Robert Hage	Dean of Students	Resignation	7/1/2016
Pamela Barber	Assistant Principal	Resignation	7/1/2016
Patrice Comninel	Teacher	Resignation	7/1/2016
Robert Lishansky	Teacher/Adult Education Coordinator	Retirement	7/1/2016
Joanne Lentner	Keyboard Specialist	Resignation	7/2/2016
Kelly Chien	Microcomputer Specialist	Resignation	7/1/2016

TENURE APPOINTMENTS		
Name	**Tenure Area**	**Effective**
Eileen Coryat	Administration: Coordinator of School Library Systems & Media Services	9/1/2016
Brian Sheldon	Special Subject: General Special Education	9/8/2016
Ethan Meyers	Academic Subject: Science	9/1/2016

Motion approved by vote of seven, yes; one, abstained. (Birch, yes; Hait, yes; Beisler, yes; Nemec, yes; Gray, yes; Hull, yes; Hager, yes; Haltermann, abstained)

Approval of Consent Agenda Items

Antoinette Hull and Ellen Hager moved to approve the following Consent Agenda Items:

Approval of Field Trip

- OAOC (Albano) Teacher and Student Orientation, Johnson and Whales University, Providence RI - June 26 - June 28, 2016

Approval of MVP Health Plan Contract Renewal

Whereas, the Otsego Northern Catskills BOCES offers alternative health plans to its employees, and

Whereas, some employees desire to enroll in the MVP Health Plan, Inc. (MVP), 625 State Street, Schenectady, NY 12305, and

Whereas, a contract renewal is being requested with MVP Health Plan for consideration of premiums at $815.74/month for single and $1,916.99/month for family, under which MVP agrees to provide coverage described in the BOCES/OTSEGO-NORTHERN Group Contract #212115, subject to all agreements and mutual covenants contained within the contract and Exhibits, commencing July 1, 2016 through June 30, 2017, specifically exhibit C Riders of RX502L, RX508L, MED503L, and Exhibit D Schedule of Benefits COC-15+L,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the renewal of the aforementioned contract and exhibits as described above.

Resolution to Approve Atlantic Testing Laboratories Agreement- Addendum 5

Whereas, the Otsego Northern Catskills BOCES entered into an agreement with Atlantic Testing Laboratories, Limited approved in June 17, 2015 for sampling events, and

Whereas, Atlantic Testing Laboratories, Limited, Canton, NY has agreed to provide additional sampling services as needed for the NCOC siding project at an estimated cost of $11,922, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the Addendum 5 to this agreement at the rate and terms shown above.

Approval of US Employee Benefits Services Group Consulting Services Agreement

Whereas, the Otsego Northern Catskills BOCES desires to enter into a consulting services agreement for providing ACA compliance services with US Employee Benefits Services Group, and

Whereas, US Employee Benefits Group, Rochester, NY, will provide these consulting services at an estimated $1 per employee per month, with a minimum charge of $300/month, but not to exceed $1,000/month along with transmittal, processing and production of 1094C and 1095C forms at an additional charge of $1.50 per form for the period of July 1, 2016- June 30, 2017, and

Be it resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consulting services agreement for the rates and terms shown above.

Approval of US Employee Benefits Services Group InRoll Software Agreement

Whereas, the Otsego Northern Catskills BOCES desires to enter into an InRoll Software Agreement with US Employee Benefits Services Group, and

Whereas, US Employee Benefits Group, Rochester, NY, will provide the InRoll software and costs will be $3,500 for initial web-based enrollment system setup, $2.75/employee per month; $200 set up fee per file with $100 per file feed monthly fee, and customized programming at $125 per hour for a period of July 1, 2016- June 30, 2017, and

Be it resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the software agreement for the rates and terms shown above.

Resolution to Declare Surplus Equipment

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the attached list, Attachment # 8 of equipment or components, including those which were purchased for our component districts, as the items are obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the following equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

Resolution to Approve PBS Learning Media Custom Agreement

Whereas, the Otsego Northern Catskills BOCES Educational Media Library desires to enter into an agreement with the following business for their participating school districts for a PBS premium content subscription, and

Whereas, Public Media Distribution LLC, Arlington, VA has agreed to provide a subscription to PBS Premium Content which offers quality PBS series programs for grades K-12 at an annual fee of $3,159.75 based on $.55 per student for enrollment of 5,745 students effective July 1, 2016 through June 30, 2017, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the agreement for the rates and terms shown above.

Resolution to Approve Overdrive, Inc. School Digital Library Access Renewal Agreement

Whereas, the Otsego Northern Catskills BOCES School Library System desires to enter into an agreement with the following business for their participating school districts for digital library access, and

Whereas, OverDrive, Inc., Cleveland, OH has agreed to provide digital library access at an annual fee of $6,000 as well as provide for future digital content purchases in the amount of $2,500 effective July 1, 2016 through June 30, 2017, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the renewal agreement for the rates and terms shown above.

Approval of Lease Renewal - Delaware Opportunities

Whereas, the Otsego Northern Catskills BOCES will offer a lease renewal for the use of a portion of its facilities at the Northern Catskills Occupational Center in Grand Gorge, NY during the term of July 1, 2016 - June 30, 2017, and

Whereas, the use of such facilities will support the mission of Delaware Opportunities, Inc., 35430 State Highway 10, Hamden, NY 13782 including the provision of Head Start programming to members of the community,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the lease agreement for the term stated for $23,881 per year, $20,099 to be paid in two installments on October 15, 2016 and March 1, 2017. The remaining $3,782 shall be considered as in-kind contribution to the ONC BOCES for use of playground area and day-care field experience for students enrolled in the Early Childhood Education Program.

Approval of Lease Renewal - Opportunities for Otsego

Whereas, the Otsego Northern Catskills BOCES will offer a lease renewal for the use of a portion of its facilities at the Otsego Area Occupational Center in Milford, NY during the term of the lease July 1, 2016 - June 30, 2017, with an optional one-year renewal for July 1, 2017 - June 30, 2018, and

Whereas, the use of such facilities will support the mission of Opportunities for Otsego, Inc., 3 West Broadway, Oneonta, NY including the provision of Head Start programming to members of the community,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve a lease agreement for the July 1, 2016 - June 30, 2017 term for $14,718 per year, $11,557 of this total shall be paid in ten equal installments commencing in September 2016. The remaining balance of $3,162 shall be considered as in-kind contribution to the ONC BOCES for use of playground area at the Otsego Area Occupational Center. For the July 1, 2017 - June 30, 2018 term the lease agreement will be for $15,013 per year, $11,778 of this total shall be paid in ten equal installments commencing in September 2017. The remaining balance of $3,225 shall be considered as in-kind contribution to the ONC BOCES for use of playground area at the Otsego Area Occupational Center.

Resolution to Approve Addendum to Discovery Education Purchase Contract

Whereas, the Otsego Northern Catskills BOCES School Library System desires to contract with the following business for their participating school districts for access to educational streamed video services, and

Whereas, Discovery Education, Silver Springs, MD has agreed to extend the purchase contract to grant non-exclusive non-transferable rights to purchase Discovery Licenses for their participating school districts for access to educational streamed video services effective September, 2016 through August 31, 2018. The rates for the Discovery Education streaming for 2016-17 will be for K-8 at $1,360/yr, for K-12/9-12 at $1,825.00/yr, and the per student option is $2.72/student and for 2017-18 will be for K-8 at $1,390/yr, for K-12/9-12 at $1,860.00/yr, and the per student option is $2.79/student; for Discovery Education streaming PLUS for 2016-17 will be for K-8 at $2,210/yr, for K-12/9-12 at $2,675.00/yr, and the per student option is $4.23/student and for 2017-18 will be for K-8 at $2,260/yr, for K-12/9-12 at $2,730.00/yr, and the per student option is $4.34/student; and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the addendum to the contract at the rate and terms shown above.

Approval of Consultant - Jeff Olefson

Whereas, the Otsego Northern Catskills BOCES - Catskill Area School Study Council (CASSC) desires to employ a consultant for the purpose of providing a presentation for Educational Office Professionals on July 21, 2016, and

Whereas, Jeff Olefson of Staff Development Associates, Westtown, NY has agreed to provide this presentation and has requested compensation in the amount of $750, agreeing to the terms and conditions of the consultant agreement, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amount set forth above.

Approval of 2016 Summer Study Grants

Johnnie Nemec and Paul Beisler moved to approve the 2016 Summer Study Grants. Motion approved unanimously.

Acceptance of Donations/Gifts

William Haltermann and Marcy Birch moved to approve the following donations and gifts:

Whereas, the ONC BOCES received a donation in the amount of $20.00 for the Jennie Rielle Award, and

Whereas, the ONC BOCES received a donation in the amount of $100.00 for the Robert Andrew Pasternak Jr Memorial Award, and

Whereas, the ONC BOCES received a donation in the amount of $10.25 for the Michael Mayne Scholarship Award, and

Whereas, the ONC BOCES received a donation in the amount of $100.00 for the Shirley Ballard Memorial Award, and

Whereas, the ONC BOCES received a donation in the amount of $20.00 for the Perseverance Award, and

Whereas, the ONC BOCES received a donation in the amount of $100.00 for the Hobart Fire & EMS Award, and

Whereas, the ONC BOCES received a donation in the amount of $100.00 for the James E. Bellinger Award, and

Whereas, the ONC BOCES received a donation in the amount of $200.00 for the Diligence Award, and

Be it resolved, the Otsego Northern Catskills Board of Education does hereby accept the above donations as indicated.

Motion approved unanimously.

Resolution to Approve Agreement - Region 7 RSE-TASC Part 1

Theresa Hait and Johnnie Nemec moved to approve the Resolution to Approve Agreement - Region 7 RSE-TASC Part 1 as follows:

This Sub Contractor Agreement is effective July 1, 2016, by and between Otsego Northern Catskills BOCES (ONC BOCES) and Greater Southern Tier BOCES (GST BOCES) through June 30, 2017.

WHEREAS, GST BOCES is the recipient of a grant from the New York State Education Department to operate a Regional Special Education Technical Assistance Support Center within GST BOCES, ONC BOCES, DELAWARE, CHENANGO, MADISON, ONEIDA BOCES and BROOME TIOGA BOCES, and

WHEREAS, the geographic area encompassed in the grant extends from Greene County on the East to Allegany County on the West, a distance of approximately 250 miles, and

WHEREAS, GST BOCES is required to secure the services of a full time Transition Specialist and a part-time clerical support worker to carry out the work of the grant in the eastern portion of the region, including the territory of the ONC BOCES, and

WHEREAS, ONC BOCES can supply the personnel necessary to carry out the work of the grant in the eastern portion of the region;

NOW THEREFORE, ONC BOCES and GST BOCES agree:

1. ONC BOCES shall provide 1.0 FTE RSE-TASC Transition Specialist and a .25 FTE clerical support for the period July 1, 2016 to June 30, 2017 at the following rates:

a. Salary and Benefits for the 1.0 FTE Transition Specialist ($109,946) and up to $2,400 for ONC BOCES office space costs for the period of July 1, 2016 to June 30, 2017.

b. Salary and benefits for the .25 FTE clerical support ($13,597) for the period of July 1, 2016 to June 30, 2017.

For services described, ONC BOCES will be compensated a total of $123,543 plus up to $2,400 for ONC BOCES office space costs for the period of July 1, 2016 to June 30, 2017. Mileage cost for travel directly related to the Transition Specialist's job will be reimbursed directly to the Transition Specialist by GST BOCES using a GST BOCES mileage claim form at the GST BOCES mileage reimbursement rate. Other pre-approved travel costs directly related to Transition Specialist's job including travel to Albany for mandated meetings will be reimbursed directly to the Transition Specialist by GST BOCES using a GST BOCES conference form at the GST BOCES rates.

2. ONC BOCES shall submit invoices quarterly for the salary and benefits described above.

3. All mileage claims will be paid by GST BOCES.

RESOLVED, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the terms and conditions of this agreement.

Motion approved unanimously.

Resolution to Appropriate Monies to an Unemployment Insurance Payment Reserve Fund

William Haltermann and Ellen Hager moved to approve the following appropriation of funds:

Whereas, the sum up to $175,000 will be appropriated to a Unemployment Insurance Payment Reserve Fund; the source of funds shall be previous budgetary appropriations unemployment contributions and such other funds as may be legally appropriated;

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the appropriation of monies to an Unemployment Insurance Payment Reserve Fund as set forth above, and this resolution shall take effect immediately.

Motion approved unanimously.

Resolution to Appropriate Monies to a Liability Reserve Fund

Paul Beisler and Theresa Hait moved to approve the following appropriation of funds:

Whereas, the sum up to $377,000 will be appropriated to a Liability Reserve Fund; the source of funds shall be previous budgetary appropriations and such other funds as may be legally appropriated;

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the appropriation of monies to a Liability Reserve Fund as set forth above, and this resolution shall take effect immediately.

Motion approved unanimously.

Resolution to Appropriate Monies to an Employee Benefit Accrued Liability Reserve Fund

William Haltermann and Ellen Hager moved to approve the following appropriation of funds:

> Whereas, the sum up to $1,250,000 will be appropriated to an Employee Benefit Accrued Liability Reserve Fund; the source of funds shall be previous budgetary appropriations for employee benefit liabilities and such other funds as may be legally appropriated;
>
> Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the appropriation of monies to an Employee Benefit Accrued Liability Reserve Fund as set forth above, and this resolution shall take effect immediately.

Motion approved unanimously.

Resolution to Appropriate Monies to an ERS Retirement Contribution Reserve Fund

William Haltermann and Paul Beisler moved to approve the following appropriation of funds:

> Whereas, the sum up to $797,000 will be appropriated to an ERS Retirement Contribution Reserve Fund; the source of funds shall be previous budgetary appropriations for ERS retirement contributions and such other funds as may be legally appropriated;
>
> Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the appropriation of monies to an ERS Retirement Contribution Reserve Fund as set forth above, and this resolution shall take effect immediately.

Motion approved unanimously.

Resolution to Appropriate Monies to a Career Education Instructional Equipment Reserve Fund

Antoinette Hull and William Haltermann moved to approve the following appropriation of funds:

> Whereas, the sum up to $285,000 will be appropriated to a Career Education Instructional Equipment Reserve Fund (CTE); the source of funds shall be previous budgetary appropriations and such other funds as may be legally appropriated;
>
> Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the appropriation of monies to a Career Education Instructional Equipment Reserve Fund as set forth above, and this resolution shall take effect immediately.

Motion approved unanimously.

Re-adoption of Board Policy #8630
Computer Resources and Data Management

Johnnie Nemec and Theresa Hait moved to approve the #8630 as presented.

Motion approved unanimously.

Approval of Works International Renewal Agreement - Safety Risk

Theresa Hait and William Haltermann moved to approve the following agreement:

> Whereas, the Otsego Northern Catskills BOCES Safety Risk Office desires to contract with Works International for a Public School Works program to be offered as part of their Co-Ser service for the 2016-2017 school year, with the option of extending the agreement for an additional three (3) years, and
>
> Whereas, WORKS International, Inc., Cincinnati, Ohio has agreed to provide this program for ONC BOCES and component districts part of the Safety Risk Co-Ser at the cost of $4,380/year, agreeing to the terms and conditions of the agreement, and
>
> Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the Renewal Agreement and amount set forth above.

Motion approved unanimously.

Acceptance of Donation/Gift to Automotive Program

Paul Beisler and Marcy Birch moved to accept the donation as presented below:

> Whereas, the ONC BOCES Northern Catskills Occupational Center received a donation of a 1994 Pontiac Bonneville, Vin #7178 for their automotive class with an estimated value of $900.00, and
>
> Be it resolved, the Otsego Northern Catskills Board of Education does hereby accept this donation.

Motion approved unanimously.

Resolution to Approve Maintenance of Mechanical Equipment Contracts NCOC and OAOC

William Haltermann and Marcy Birch moved to approve the following resolution:

> Whereas, the Otsego Northern Catskills BOCES desires to contract with the following business for maintenance of mechanical equipment at their occupational centers as follows, and
>
> Whereas, Syracuse Time & Alarm Co., Inc. has agreed to provide planned maintenance of the fire alarm equipment, monitoring systems, security equipment, and wall clock equipment for the 2016-17 School Year, effective July 1, 2016 through June 30, 2017, for NCOC at the lump sum of $3,416, and
>
> Whereas, Syracuse Time & Alarm Co., Inc. has agreed to provide planned maintenance of the fire alarm equipment, monitoring systems, security equipment, and wall clock equipment for the 2016-17 School Year, effective July 1, 2016 through June 30, 2017, for OAOC at the lump sum of $4,761, and
>
> Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the maintenance of mechanical equipment contracts for the rates and terms shown above.

Motion approved unanimously.

Approval of Maintenance Plan Agreement Renewal - OAOC

Theresa Hait and Antoinette Hull moved to approve the following agreement:

> Whereas, the Otsego Northern Catskills BOCES - Otsego Area Occupational Center desires to contract with Internal Telecommunication Systems, Inc. for a Maintenance Plan Agreement for their telephone communication equipment for the 2016-2017 school year, and
>
> Whereas, Internal Telecommunication Systems, Inc., Syracuse, NY has agreed to provide a maintenance plan for telephone communication equipment for the 2016-2017 school year for $2,330, agreeing to the terms and conditions of the agreement,
>
> Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the Maintenance Plan Agreement and amount set forth above.

Motion approve unanimously.

Approval of Copier Lease & Maintenance Service Agreement - NCOC

William Haltermann and Marcy Birch moved to approve the following agreement:

> Whereas, the Otsego Northern Catskills BOCES desires to enter into a 39-month lease agreement with US Bank Equipment Finance as well as a maintenance service agreement through Eastern Copy Products for a total of $1,080/month for 3 copiers: a Konica Minolta C454e, and two Konica Minolta C368s; and a service only agreement for two Konica Minolta 200 copiers for the period of June 13, 2016-September 12, 2019, and
>
> Whereas, US Bank Equipment Finance, Marshall, MN have agreed to provide a lease agreement and Eastern Copy Products, Vestal, NY have agreed to provide a maintenance service agreement, agreeing to the terms and conditions of the agreement,
>
> Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the lease agreement and maintenance service agreement for the rates and terms shown above.

Motion approved unanimously**.**

Approval of Copier Lease & Maintenance Service Agreement - OAOC

William Haltermann and Ellen Hager moved to approve the following agreement:

> Whereas, the Otsego Northern Catskills BOCES desires to enter into a 39-month lease agreement with US Bank Equipment Finance as well as a maintenance service agreement through Eastern Copy Products for a total of $1,341/month for 3 copiers: a Konica Minolta C554e, a Konica Minolta C454e, and a Konica Minolta C308; and a service only agreement for a Konica Minolta 284e, a Konica Minolta 552, and Konica Minolta 363 for the period of June 13, 2016-September 12, 2019, and
>
> Whereas, US Bank Equipment Finance, Marshall, MN have agreed to provide a lease agreement and Eastern Copy Products, Vestal, NY have agreed to provide a maintenance service agreement, agreeing to the terms and conditions of the agreement,
>
> Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the lease agreement and maintenance service agreement for the rates and terms shown above.

Motion approved unanimously.

Public Comments

There were no public comments.

Executive Session

Theresa Hait and William Haltermann moved to adjourn to Executive Session after a ten minute break to discuss a personnel matter at 2:22 p.m. Motion approved unanimously.

Regular Session

William Haltermann and Ellen Hager moved to return to Regular Session at 4:43 p.m. Motion approved unanimously.

Adjournment

Paul Beisler and Ellen Hager moved to adjourn. Motion approved unanimously.

Respectfully submitted,

Alyssa Oliveri
Board Clerk