ATTACHMENT# 1

The regular monthly meeting of the Board of Cooperative Educational Services, Sole Supervisory District of Otsego, Delaware, Schoharie, and Greene Counties was held on Thursday, August 13, 2015, at 12:30 p.m. at the Otsego Area Occupational Center, Milford, New York.

Roll Call & Quorum Check

MEMBERS PRESENT: Joseph Ballard, Paul Beisler, Ellen Hager, Theresa Hait, and Antoinette Hull.

MEMBERS ABSENT: James Gray, William Haltermann and Johnnie Nemec.

OTHERS PRESENT: Nicholas Savin, Jennifer Bolton Carls, Joseph Booan (via Distance Learning), Lynn Chase, Teresa Glavin, Anne Rode, Elle Finocan, and Mari Cecil, Bob Ingerson and Rene Thruston, Architects, Bernier, Carr & Associates.

Call to Order

At 12:30 p.m. Vice President Theresa Hait called the meeting to order with a quorum present.

Pledge of Allegiance

Ms. Hait opened the meeting with the Pledge of Allegiance and asked for a moment of silence to recognize and honor the men and women serving in the Armed Forces.

Additions to the Addenda

Mr. Savin stated that a motion to approve an emergency resolution and declaration and appropriation of contingent expenses needed to be added to the addenda.

Approval of Consent Agenda

Joseph Ballard and Antoinette Hull moved to approve the Consent Agenda as presented.

1. Minutes from Reorganization Meeting - July 9, 2015
   Minutes from Regular Meeting - July 9, 2015
2. Monthly Reports - June 2015
   Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
3. Budgetary Transfers - June 2015 (Copy filed in the Clerk's office).
4. Claims Auditor Report

Motion approved unanimously.

Warrants

The warrants were presented for examination (as previously approved by the Claims Auditor).

Public Comments

Ms. Hait asked if anyone would like to address the Board. Ms. Hait shared that she had received a letter of thanks from Bassett Healthcare Network for the Board's donation in memory of Harry Nissen. A copy of the letter will be sent to all Board members.

District Superintendent Report

District Superintendent Report:

- **Opening Day:** Mr. Savin stated that classes begin September 8. Two conference days are scheduled for staff on September 2 and 3 and also two half-days on October 22 and March 24. New employee orientation will be held on September 1.

- **Superintendents' Retreat:** Mr. Savin shared that the three-BOCES joint retreat was held July 15-17 at the High Peaks Resort, Lake Placid. He noted that feedback from the conference was very positive. He stated that the presenters, representing the State Education Department, the New York State Council of School Superintendents, Rural Schools Association of New York State and Hogan & Sarzynski, provided insight into the major issues currently influencing education.

- **Collaborative Discussions with Teachers' Association Members:** Mr. Savin reported that he has been in contact with Ron Ritter, Teachers' Association President, to discuss the potential of setting time aside at two board meetings (one at NCOC and one at OAOC) to provide members the opportunity to have a dialog with the BOCES Board. Mr. Savin pointed out that he will suggest the October and November board meetings as the collaborative discussions with the component superintendents are typically held at the January and February board meetings to coincide with the budget season.

- **Board Dinner:** Mr. Savin asked for suggestions as to when the Board would like to schedule the dinner for the retired board members. The Board was in consensus to offer September 16 or September 23 as potential dates to the retirees. It is anticipated the dinner will be held at Bella Michaels in Oneonta.

- **Director's Report:** Mr. Savin requested that Mr. Booan give his report to the Board prior to the Deputy Superintendent's report as Mr. Booan had to attend another meeting.

Directors' Report

Joe Booan: Mr. Booan briefly reviewed and answered questions on items on the board agenda for approval. He shared that the Summer CTE Camp was very successful and provided enrichment in three programs to 37 8th graders. He stated that he is currently working with Fox Hospital on developing a job shadowing experience for next summer. This summer program would be similar to the New Visions 10-month program.

Deputy Superintendent Report

- **EPC Project Update:** Dr. Bolton Carls reiterated that MCW Custom Energy Solutions has been bought out by another company. She has asked the current company to send her a letter of verification that they will honor the contractual agreement originally made with MCW Energy Solutions. Upon receipt of this document, she will present to the Board for reapproval.

- **Comptroller Audit:** Dr. Bolton Carls shared that this BOCES, together with several BOCES across the state, has been chosen for an audit. An initial meeting with the auditors, Dr. Bolton Carls, Nick Savin, James Gray and Lynn Chase was held on August 12. Dr. Bolton Carls noted the auditors may focus on student activity funds due to this BOCES' record of clean audits.

- **Director of Facilities:** Dr. Bolton Carls reported that applications have been reviewed and two candidates have been selected to interview on August 18. Oneonta City Schools will be purchasing the Director of Facilities service from us this year. Dr. Bolton Carls asked the Board for approval to hire before appointing the person at the September board meeting so services can be provided immediately.

Directors' Report

Joe Booan: Mr. Booan gave his report earlier in the meeting.

Anne Rode: Ms. Rode reported that new employee orientation will be provided on September 1 to all staff who were hired after September 1 last year. She is anticipating approximately 45 employees will participate in the orientation, which will provide an overview of BOCES and the services we offer. Ms Rode shared that she is working on getting a pilot program with a speech improvement company. She will keep everyone updated as this evolves.

Teresa Glavin: Ms. Glavin distributed and provided an overview of the agenda for the Inquiry Team Three-Day Summer Institute scheduled for August 19-21, 2015. Ms. Glavin also reviewed personnel items on the agenda for approval. Ms. Glavin thanked the Board for their support while working at BOCES. Ms. Glavin has accepted the principal position at Milford Central School.

Approval of Personnel

Paul Beisler and Ellen Hager moved to approve the following personnel as presented:

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENTS - 4 YEAR PROBATIONARY APPOINTMENTS							
Name	**Dept.**	**Position**	**Appointment**	**Effective**	**Tenure Area**	**Certification**	**Salary**
Stephen Murn	CTE	English Language Arts Teacher	Full-time, 10-month, Teacher Unit Position, 4-year probationary, plus up to 5 summer days	*9/1/2015 - 8/31/2019	Academic Subject: English	English Language Arts 7-12, Professional	$39,585.00 plus up to 5 summer days
Kelly Sayward Jr.	CTE	English Language Arts Teacher	Full-time, 10-month, Teacher Unit Position, 4-year probationary, plus up to 5 summer days	*9/1/2015 - 8/31/2019	Academic Subject: English	English Language Arts 7-12, Initial	$41,295.00 plus up to 5 summer days
Janice Clerke	IP	Special Education Teacher	Full-time, 10-month, Teacher Unit Position, 4-year probationary, plus up to 5 summer days	*9/1/2015 - 8/31/2019	Special Subject: General Special Education	SWD 7-12, Generalist, Professional	$41,295.00 plus up to 5 summer days
Bryan Bordinger	CTE	Welding Teacher	Full-time, 10-month, Teacher Unit Position, 4-year probationary, plus up to 5 summer days	*9/1/2015 - 8/31/2019	Occupational Subject: Trade Subject: Welding 7-12	Career & Technical Education: Welding 7-12, Transitional A (pending)	$50,005.00 plus up to 5 summer days
Rofabius Latora	IP	Special Education Teacher	Full-time, 10-month, Teacher Unit Position, 4-year probationary, plus up to 5 summer days	*9/1/2015 - 8/31/2019	Special Subject: General Special Education	SWD 7-12, Generalist, Initial, Social Studies 7-12, Initial	$42,230.00 plus up to 5 summer days

*September 1, 2015 - August 31, 2019 unless extended in accordance with the law. This expiration date is tentative and conditional only. In order to be granted the tenure, you must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if you receive an ineffective composite or overall rating in the final year of the probationary period, you shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENT - 3 YEAR PROBATIONARY APPOINTMENTS

Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
April Erkson	CTE	Mathematics Teacher	Full-time, 10-month, Teacher Unit Position, 3-year probationary, plus up to 5 summer days	*9/1/2015 - 8/31/2018	Academic Subject: Mathematics	Mathematics 7-12, Initial	$40,075.00 plus up to 5 summer days
Jean Andrews	CTE	Special Education Teacher	Full-time, 10-month, Teacher Unit Position, 3-year probationary, plus up to 5 summer days	*9/1/2015 - 8/31/2018	Special Subject: General Special Education	SWD 5-9 English, Professional SWD 7-12, English Professional	$45,675.00 plus up to 5 summer days

September 1, 2015 - August 31, 2018 unless extended in accordance with the law. This expiration date is tentative and conditional only. In order to be granted the tenure, you must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if you receive an ineffective composite or overall rating in the final year of the probationary period, you shall not be eligible for tenure at that time.
Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENT - PART-TIME APPOINTMENTS

Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Rachel Wright	ISS	Network Team/Staff Developer	Part-time, .8 FTE, 10-month, 7.5 hour day, Non-Unit Support, plus up to 5 summer per diem days	9/1/2015 - 6/30/2016	N/A	Pre-Kindergarten, Kindergarten and Grades 1-6, Permanent Certificate	$54,469.00 prorated to 80% to the effective date, plus up to 5 summer per diem days

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

CLASSIFIED APPOINTMENTS

Name	Dept.	Position	Appointment Type	Effective	Salary
Debra Barnes	School Media Library	Keyboard Specialist	Part-time, .4 FTE, 12-Month, Provisional, 7.0 hour day, Competitive Civil Service, Non-Unit Support position - Pending Civil Service Approval	8/20/2015	$19,518.00 prorated to 40% to the effective date

Name	Dept.	Position	Appointment Type	Effective	Salary
Sharon Terry	ISS	Secretary	Full-time, 12-Month, Probationary, 7.5 hour day, Competitive Civil Service, ESP Support position - Pending Civil Service Approval & Fingerprinting Clearance	8/17/2015-5/16/2016	$20,898.00 prorated to the effective date
Cali Kukenberger	Student Programs	Keyboard Specialist	Full-time, 12-Month, Provisional, 7.5 hour day, Competitive Civil Service, ESP Support position - Pending Civil Service Approval	8/31/2015	$21,098.00 prorated to the effective date
Jacqui Green	Employee Relations/ Safety Risk	Administrative Assistant	Full-time, 12-Month, Provisional, 7.5 hour day, Competitive Civil Service, Non-Unit Support position	8/18/2015	$23,500.00 prorated to the effective date

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS APPOINTMENTS

Name	Appointment	Position	Effective	Compensation
Scott Gaston	Casual Employee	Occasional Driver	7/1/2015 - 6/30/2016	$17.00/hour
Mark Dupra	Casual Employee	Negotiations Support Analyst	8/1/2015 - 6/30/3016	$70.00/hour plus expenses and mileage
Kelly Coons	Casual Employee	Negotiations Support Analyst	8/1/2015 - 6/30/3016	$30.00/hour plus expenses and mileage
John Asperoy	Temporary	Substitute	9/1/2015 - 8/31/2016	As per board policy or rate per contract
William Carr	Temporary	Substitute	8/14/2015 - 8/31/2016	As per board policy or rate per contract
Amber VanEtten	Casual Employee	Adult Education - CNA & HHA Instructor	8/13/2015 - 8/31/2016	$25.00/hour
Brandy Reed	Casual Employee	Adult Education - CNA Clinical Instructor	8/13/2015 - 8/31/2016	$25.00/hour

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS SUMMER APPOINTMENTS

Name	Position	Days	Compensation
Ethan Meyers	Science Teacher	Max. of 5 days	Curriculum $200.00/day
Stephen Murn	English Language Arts Teacher	Max. of 5 days	Curriculum $200.00/day

MISCELLANEOUS SUMMER APPOINTMENTS			
Name	**Position**	**Days**	**Compensation**
April Erkson	Mathematics Teacher	Max. of 5 days	Curriculum $200.00/day
Jean Andrews	Special Education Teacher	Max. of 5 days	Curriculum $200.00/day
Kelly Sayward Jr.	English Language Arts Teacher	Max. of 5 days	Curriculum $200.00/day
Patricia Hornbeck	Health Occupations Teacher	Max. of 20 days (10 Curriculum, 10 Per Diem)	Curriculum $200.00/day Per Diem
Janice Clerke	Special Education Teacher	Max. of 5 days	Curriculum $200.00/day
Bryan Bordinger	Welding Teacher	Max. of 5 days	Curriculum $200.00/day
Rachel Wright	Network Team/Staff Developer	Max. of 5 days	Per Diem
Rofabius Latora	Special Education Teacher	Max. of 5 days	Curriculum $200.00/day

RECALL FROM PREFERRED ELIGIBLE					
Employee	**Position**	**Dept.**	**June BOE Addenda**	**2015-2016 FTE**	**Effective**
Connie Schultes	Licensed Teaching Assistant	IP	0	1.0	9/1/2015
Susan Raeder	Licensed Teaching Assistant	IP	0	1.0	9/1/2015
Valerie Crilly	Licensed Teaching Assistant	IP	0	1.0	9/1/2015
Willard Palmer	Licensed Teaching Assistant	CTE	0	.5	9/1/2015
George Hotaling	Licensed Teaching Assistant	IP	0	1.0	9/1/2015
Toni Cumming	Licensed Teaching Assistant	IP	0	1.0	9/1/2015

2015-2016 RE-APPOINTMENTS - ADULT EDUCATION & PART-TIME STAFF				
Name	**Dept.**	**2015-2016 FTE**	**Position**	**Effective**
Gina Pasa	Adult Education	1.0	PN & Adult Health Services Coordinator	9/1/2015 - 6/30/2016
Leicha Wilson-Collins	Adult Education	1.0	PN Instructor	9/1/2015 - 6/30/2016
James Cimko	Adult Education	1.0	GED & ESL Adult Education Instructor	9/1/2015 - 6/30/2016
Patricia Verlaan	Adult Education	.4	GED & ESL Adult Education Instructor	9/1/2015 - 6/30/2016

2015-2016 RE-APPOINTMENTS - ADULT EDUCATION & PART-TIME STAFF				
Name	**Dept.**	**2015-2016 FTE**	**Position**	**Effective**
Cynthia Struckle	Adult Education	.5	Adult Education Instructor/Data Coordinator	9/1/2015 - 6/30/2016
Jim Bercovitz	Student Programs	.6	Clinical Psychologist	9/1/2015 - 6/30/2016
Ron Ritter	IT	.3	Visually Impaired Teacher	9/1/2015 - 6/30/2016
Robin Tabor	IT	.6	School Library Media Specialist	9/1/2015 - 6/30/2016
Peter Pollock	IT	.7	Science Enrichment	9/1/2015 - 6/30/2016
Susan Fairbairn	IT	.45	Certified Occupational Therapist Assistant	9/1/2015 - 6/30/2016
Patrice Comninel	IT	.65	Speech Teacher	9/1/2015 - 6/30/2016
Jill Accordino	IT	.65	Art Teacher	9/1/2015 - 6/30/2016

INCREASE IN POSITION					
Employee	**Position**	**Dept.**	**Previous FTE**	**Current FTE**	**Effective**
Betsey Clark	Special Education Teacher	IP	1.0	1.1	9/1/2015

CHANGE IN CIVIL SERVICE STATUS				
Name	**Dept.**	**Position**	**Appointment**	**Effective**
Joshua Levine	O&M	Building Maintenance Worker	Permanent	9/15/2015

RESIGNATIONS/RETIREMENTS			
Name	**Position**	**Reason**	**Effective**
Meredith Rosengrant	English Language Arts Teacher	Resignation	8/1/2015
Teresa Glavin	Coordinator of Instructional Support Services	Resignation	9/1/2015
Thomas Atwell	Physical Education Teacher	Resignation	7/27/2015
Sara Ingalls	Mathematics Teacher	Resignation	9/1/2015
Linda Staiber	English Language Arts Teacher	Resignation	8/31/2015
Nathanial Ford	Social Studies Teacher	Resignation	8/5/2015

Motion approved unanimously.

Approval of Consent Agenda Items

Joseph Ballard and Antoinette Hull moved to approve the following Consent Agenda Items:

Approval of Rental Agreement - ESI Employee Assistance Program

Whereas, the Otsego Northern Catskills BOCES desires to provide an Employee Assistance Program to its employees effective September 1, 2015 through August 31, 2016 and

Whereas, the ESI Employee Assistance Group, Wellsville, NY 14895, agrees to provide the services as outlined in the renewal agreement to the employee and the Otsego Northern Catskills BOCES for an annual fee of $20.98 per employee for 175 employees for a total of $3,671.50, and for DOT required Substance Abuse Evaluations for $850.00 each,

Therefore, be it resolved that the Otsego Northern Catskills BOCES Board of Education does hereby approve the renewal of the Employee Assistance Program for the dates and terms above.

Award Welding Program Supplies Bid

Whereas, the Otsego Northern Catskills BOCES has solicited bids for welding program supplies, and

Whereas, bids were duly advertised and opened on August 4, 2015 by Annette Hinkley, witnessed by Kristin Steigmeier. The two bidders have met the specifications contained within the bid.

Whereas, the bids were reviewed by Joe Booan, and he recommended that the bid be awarded to Airgas USA, LLC, Oneonta, NY for program supplies and gases in the amount of $22,390.52, and Steel Sales Inc., Sherburne, NY for steel supplies in the amount of $6,993.38 effective August 14, 2015 – June 30, 2016.

Therefore, be it resolved, that the Otsego Northern Catskills BOCES does hereby award the bid to the vendors and in the amounts shown above.

Award Bid - Culinary Arts Program Supplies and Equipment

Whereas, the Otsego Northern Catskills BOCES has solicited bids for the Culinary Arts Program Supplies and Equipment for the Occupational Centers, and

Whereas, bids were duly advertised and opened on August 5, 2015 by Annette Hinkley, witnessed by Cathy Jacob. There was one bid received, and the bidder has met the

specifications contained within the bid.

Whereas, the bid was reviewed by Joe Booan, it is recommended that the bid be awarded to the Ginsberg's Institutional Foods, Inc., Hudson, NY on a line by line item basis for the period of August 14, 2015 – January 31, 2016.

Therefore, be it resolved, that the Otsego Northern Catskills BOCES does hereby award the bid to the vendor indicated above.

Approval of 2015-16 Transportation and Bus Maintenance Contracts

Whereas, the Otsego Northern Catskills BOCES desires to provide transportation for field trips for students enrolled in the CTE and Special Education Programs at their Occupational Centers, and

Whereas, Laurens Central School has agreed to provide transportation under The State Education Department, Transportation Unit contract TC for the 2015-16 School Year, effective September 1, 2015 through June 30, 2016 at the rate of $21.50/hr plus $1.10/mile, with the total anticipated annual cost equal to $1,785, and

Whereas, Milford Central School has agreed to provide transportation under The State Education Department, Transportation Unit contract TC for the 2015-16 School Year, effective September 1, 2015 through June 30, 2016 at the rate of $13.48/hr plus $1.50/mile, with the total anticipated annual cost equal to $2,000, and

Whereas, Schenevus Central School has agreed to provide transportation under The State Education Department, Transportation Unit contract TC for the 2015-16 School Year, effective September 1, 2015 through June 30, 2016 at the rate of $17.00/hr plus $1.20/mile, with the total anticipated annual cost equal to $3,500, and

Whereas, Gilboa-Conesville Central School has agreed to provide transportation under The State Education Department, Transportation Unit contract TC for the 2015-16 School Year, effective September 1, 2015 through June 30, 2016 at the estimated lump sum of $2,000, and

Whereas, BOCES must adhere to provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law for the purpose of providing transportation and DOT maintenance/repair of vehicles used to transport students for the 2015-16 school year, and

Whereas, Gilboa-Conesville Central School has agreed to provide bus maintenance under The State Education Department, Transportation Unit contract TC for the 2015-16 School Year, effective September 1, 2015 through June 30, 2016 at the estimated lump sum of $4,000, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the transportation contracts and bus maintenance contract for the rates and terms shown above.

Revised Resolution to Approve Agreement
Region 7 RSE-TASC Part 1

This Sub Contractor Agreement is effective July 1, 2015, by and between Otsego Northern Catskills BOCES (ONC BOCES) and Greater Southern Tier BOCES (GST BOCES) through June 30, 2016.

WHEREAS, GST BOCES is the recipient of a grant from the New York State Education Department to operate a Regional Special Education Technical Assistance Support Center within GST BOCES, ONC BOCES, DELAWARE, CHENANGO, MADISON, ONEIDA BOCES and BROOME TIOGA BOCES, and

WHEREAS, the geographic area encompassed in the grant extends from Greene County on the East to Allegany County on the West, a distance of approximately 250 miles, and

WHEREAS, GST BOCES is required to secure the services of a full time Transition Specialist and a part-time clerical support worker to carry out the work of the grant in the eastern portion of the region, including the territory of the ONC BOCES, and

WHEREAS, ONC BOCES can supply the personnel necessary to carry out the work of the grant in the eastern portion of the region;

NOW THEREFORE, ONC BOCES and GST BOCES agree:

1. ONC BOCES shall provide 1.0 FTE RSE-TASC Transition Specialist and a .25 FTE clerical support for the period July 1, 2015 to June 30, 2016 at the following rates:

a. Salary and Benefits for the 1.0 FTE Transition Specialist *($109,891)* for the period of July 1, 2015 to June 30, 2016.

b. Salary and benefits for the .25 FTE clerical support *($17,500)* for the period of July 1, 2015 to June 30, 2016.

For services described, ONC BOCES will be compensated a total of *$127,391* for the period of July 1, 2015 to June 30, 2016. Mileage cost for travel directly related to the Transition Specialist's job will be reimbursed directly to the Transition Specialist by GST BOCES using a GST BOCES mileage claim form at the GST BOCES mileage reimbursement rate. Other pre-approved travel costs directly related to Transition Specialist's job including travel to Albany for mandated meetings will be reimbursed directly to the Transition Specialist by GST BOCES using a GST BOCES conference form at the GST BOCES rates.

2. ONC BOCES shall submit invoices quarterly for the salary and benefits described above.

RESOLVED, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the revised terms and conditions of this agreement.

Approval of Consultants - School Library System

Whereas, the Otsego Northern Catskills BOCES School Library System desires to employ a consultant for an online professional development offering from August 15-September 15, 2015 which provides participants with an opportunity to learn about social networking tools and emerging technologies, and

Whereas, Polly Farrington of P.A. Farrington Associates, Albany, NY has agreed to provide online professional development services as requested by ONC BOCES, and has requested compensation in the amount of $600.00, agreeing to the terms and conditions of the consultant agreement, and

Whereas, the Otsego Northern Catskills BOCES School Library System desires to employ two (2) consultants for a professional development workshop on October 13, 2015 regarding Selecting and Scaffolding Sources to Support Discipline Inquiry, and

Whereas, David Hicks, Blacksburg, VA and John Lee, Raleigh, NC have agreed to provide professional development services as requested by ONC BOCES, and each have requested compensation in the amount of $1,500 plus travel expenses, agreeing to the terms and conditions of the consultant agreement, and

Whereas, the Otsego Northern Catskills BOCES School Library System desires to employ a consultant for a professional development workshop on November 19, 2015 regarding Makerspaces: Revolutionizing in School Libraries and Socializing Reading to Develop Programs to Motivate Readers, and

Whereas, Leslie Preddy, Indianapolis, IN has agreed to provide professional development services as requested by ONC BOCES, and has requested compensation in the amount of $3,000 plus travel expenses, agreeing to the terms and conditions of the consultant agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultants and amounts set forth above.

Approval of Consultant - CASSC

Whereas, the Otsego Northern Catskills BOCES - Catskill Area School Study Council (CASSC) desires to employ a consultant to provide a presentation on the role of the board member at CASSC's School Boards Institute on November 16, 2015, and

Whereas, Alan Pole, Manlius, NY has agreed to present at the School Boards Institute, and has requested compensation in the amount of $400, agreeing to the terms and conditions of the consultant agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the consultant and amount set forth above.

Resolution to Declare Surplus Equipment

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the following equipment or components as it is obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the following equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

ONC BOCES – NCOC

TAG ID #	DESCRIPTION
009701	Yamaha Keyboard

ONC BOCES – OAOC

TAG ID #	DESCRIPTION
11305	Latitude 0610
12938	Latitude 0630
11649	Optiplex 745
12923	Optiplex 755
11040	Optiplex 745
12159	Optiplex 745
12929	Optiplex 755
12915	Optiplex 755
11641	Optiplex 755

Motion approved unanimously.

Designation of Date for Special Election to Fill Vacant Seat on Board of Education

Joseph Ballard and Paul Beisler moved to designate Tuesday, November 10,2015 as the date for special election to fill the vacant seat on the ONC BOCES Board of Education. Motion approved unanimously.

Designation of District Test Integrity Officer

Antoinette Hull and Paul Beisler moved to approve the following designation:

> Whereas, the Otsego Northern Catskills BOCES Board of Education does hereby designate Nicholas J. Savin, District Superintendent, as the District Integrity Officer, SED Test Security Unit, for the Otsego Northern Catskills BOCES region including its 19 component school districts.

Motion approved unanimously.

Designation of District Integrity Officer Designee

Paul Beisler and Joseph Ballard moved to approve the following designation:

> Whereas, the Otsego Northern Catskills BOCES Board of Education does hereby designate Mr. Douglas Favaloro, Employee Relations Coordinator, as the District Integrity Officer Designee, SED Test Security Unit, for the Otsego Northern Catskills BOCES region including its 19 component school districts.

Motion approved unanimously.

Resolution to Appropriate Monies to a Liability Reserve Fund - *Revised*

Joseph Ballard and Ellen Hager moved to approve the following resolution:

> Whereas, the sum up to $389,000 will be appropriated to a Liability Reserve Fund; the source of funds shall be previous budgetary appropriations and such other funds as may be legally appropriated;
>
> Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the appropriation of monies to a Liability Reserve Fund as set forth above, and this resolution shall take effect immediately.

Motion approved unanimously.

Designation of Dates for Collaborative Discussions with the Teachers' Association Members

It was the consensus of the Board to recommend the October 14 and November 18 board meetings as potential dates for collaborative discussions with the Teachers' Association Members.

Review of Board Policy #5300 - Code of Conduct

Board Policy #5300 - Code of Conduct was presented for first reading. This will be presented for adoption at the September 9 board meeting.

Appointment of Central Treasurer of Extra Classroom Funds - OAOC

Paul Beisler and Joseph Ballard moved to approve the appointment of Cali Kukenberger as Central Treasurer of Extra Classroom Funds - OAOC. Motion approved unanimously.

Appointment of Deputy Central Treasurer of Extra Classroom Funds - NCOC

Ellen Hager and Antoinette Hull moved to approve the appointment of Cali Kukenberger as Deputy Central Treasurer of Extra Classroom Funds - NCOC. Motion approved unanimously.

Public Comments

Ms. Hait asked if anyone would like to address the Board. There were no requests.

Executive Session

Paul Beisler and Antoinette Hull moved to adjourn to Executive Session at 1:30 p.m. to discuss a contractual personnel item. Motion approved unanimously.

Regular Session

Antoinette Hull and Paul Beisler moved to return to Regular Session at 1:52 p.m. Motion approved unanimously.

NCOC PCB Masonry Renovation Project Update

Dr. Bolton Carls introduced Mari Cecil, Bob Ingerson and Rene Thruston, Architects, Bernier, Carr & Associates. Ms. Cecil distributed and reviewed partial floor plans and existing conditions for the masonry renovation project at NCOC. She stated that due to vermiculite debris found in the control joints and ceiling and floor areas, an emergency resolution to start immediate cleanup needs board

approval. Ms. Cecil read the emergency resolution to the board emphasizing that the funds are to be expended from the General Fund in an amount not to exceed $175,000.

Mr. Savin expressed concern regarding classes starting on time. Mr. Ingerson responded that with additional shifts, he was confident that school would open as scheduled. To avoid disruption to students and staff, Mr. Savin asked if the installation of the siding could be postponed until next summer. Mr. Ingerson stated that while the siding is at NCOC, the project can be postponed until next summer with perhaps a stipend to the contract that it will not be necessary to go out for rebid. The architects will meet with Mr. Savin and Dr. Bolton Carls on August 20 to provide an update.

Approval of Emergency Resolution and Appropriation of Contingent Expense

Antoinette Hull and Theresa Hait moved to approve the following resolution:

Emergency Resolution and Declaration
And Appropriation of Contingent Expense
Otsego Northern Catskills BOCES
Northern Catskills Occupational Center

Whereas, the Otsego Northern Catskills Board of Cooperative Educational Services (ONC BOCES) has discovered asbestos vermiculite debris in mechanical units, ceiling spaces and floor areas in its Northern Catskills Occupational Center as an historical disturbance of the vermiculite material;

Whereas, the BOCES' Environmental Consultant, Atlantic Testing Laboratories, Ltd. and the BOCES' Architect, Bernier, Carr & Associates, Engineers, Architects, & Land Surveyors, P.C. have advised that the Northern Catskills Occupation Center is need of immediate cleanup and remediation as required by the visual inspection of August 12, 2015 and as required by Part 56 of Title 12 of the Official Compilation of Codes, Rules and Regulation of the State of New York (Cited as 12 NYCRR Part 56 and also known as Industrial Code Rule 56 – Asbestos) ; and

Whereas, the Board of Education has received and considered the report of its Architects regarding the necessity of the immediate clean-up of the vermiculite debris and repair of the conditions causing the vermiculite contamination; and

Whereas, the health and safety of the students, staff and public is threatened by this situation; and

Whereas, the emergency project work is required in order to preserve the health, safety of the students, faculty and staff and for the protection of the BOCES' property; and

Now therefore be it resolved as follows:

1. The Board of Education finds the proposed represent maintenance or repair involving no substantial changes in an existing structure or facility within the meaning 6 NYCRR

617.5(c)(1); and/or alternatively the replacement, rehabilitation or reconstruction of a structure or facility in kind within the meaning of 6 NYCRR 617.5(c)(2); and/or alternatively a routine activity of an educational institution, including the expansion of an existing facility by less than 10,000 square feet of gross floor area, within the meaning of 6NYCRR 617.5(c)(8), and as such is a Type ii action not subject to review under SEQRA.

2. The Board of Education hereby determines that the cleanup of the vermiculite debris is an ordinary contingent expense to preserve property and to assure the health and safety of students, staff and the public. The Board of Education further determines that the current condition of exposed vermiculite (asbestos) debris is a condition that affects the health and safety of students, staff and the public and that this requires a project which requires emergency, immediate action to preserve the property.

3. As a result of the above, the Board of Education hereby finds pursuant to New York State Education Law, the clean-up, remediation and repair of the building of vermiculite debris is necessary to preserve the health, safety and welfare of the students, faculty, staff and public and for the protection of the BOCES' property, and such work is authorized to be performed by the BOCES.

4. The BOCES is hereby authorized to undertake the necessary work as described above and as described the BOCES' Architect and to expend from the General Fund an amount not to exceed $175,000. The Project will be financed by the Capital Fund and Insurance proceeds to the maximum extent possible, and by State Building Aid.

5. The District Superintendent and all officers and authorized employees of the BOCES are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Project and to carry out the intent of this Resolution and to apply for any eligible state building aid and to recover any insurance proceeds.

6. This Resolution shall take effect immediately.

Motion approved unanimously.

Adjournment

Joseph Ballard and Paul Beisler moved to adjourn the meeting at 2:40 p.m. Motion approved unanimously.

Respectfully submitted,

Mary E. Finocan

Mary E. Finocan
Board Clerk